Name_____Class_____ No._____

WRITING PERSONAL LETTER

Exercise I : Fill the components of the letter.

Body of the letter
Writer's name
Signature
Date
Introduction
Closing
Address
Salutation

8062 Tesa Road Amphoe Mueang
Nakhon Pathom, Thailand 73000

13 Aaugust 2022

Dear Nisa,

How are you? I hope you and your family are fine. My family and I are fine, too.

Thank you for the bag you sent me. I like it very much. However, my sister says I shouldn't wear it to school because it is very big. My sister is the best but sometimes I feel that she talks too much.

Do you have any plans to visit me? I hope to hear from you soon.

Your loyal friend,

Sumet

LIVEWORKSHEETS

Exercise II : Write the phrases in the correct group.



1 How's everything going?

2 Hope to hear from you soon.

3 Thanks for your letter and telling me all your news.

4 Take care.

5 Say hello to your family and friends.

6 Please write back soon.

7 Thank you for your letter and it was great to hear from you.



The begin a letter

The end a letter





LIVEWORKSHEETS