



SUBJECT

English

GRADE

3rd Grade

DATE

## Writing: MEL: Unit 5 - 5.7 Writing

**Learning goal:** Can write notes and make requests using appropriate expressions and following a model.

### Exercise 1

Complete the requests with the phrases below.

Keyboard instructions ▼

⋮ Move

|                      |                       |                     |             |                |
|----------------------|-----------------------|---------------------|-------------|----------------|
| Would it be possible | Could you please look | If it's OK with you | Let me know | Would you mind |
|----------------------|-----------------------|---------------------|-------------|----------------|

- 1 Would you mind sending me Cara's address?
- 2 We could meet at my house. ⬇ DRAG ITEM HERE if that's OK.
- 3 ⬇ DRAG ITEM HERE to meet at seven o'clock?
- 4 ⬇ DRAG ITEM HERE, could we go on Saturday morning?
- 5 ⬇ DRAG ITEM HERE in your car to see if my phone's there?

### Exercise 2

Match the parts of sentences.

- |      |                   |   |                                           |
|------|-------------------|---|-------------------------------------------|
| 1. C | Thanks for        | A | best, Jo.                                 |
| 2. _ | Just a quick note | B | swimming in the sea.                      |
| 3. _ | I had a           | C | inviting me to go sailing with you.       |
| 4. _ | I really enjoyed  | D | to thank you for taking me to the cinema. |
| 5. _ | All the           | E | great time!                               |

### Exercise 3

Write the phrases below in the correct group.

 Keyboard instructions ▼

 Move

|                                      |                          |                           |                            |                |           |
|--------------------------------------|--------------------------|---------------------------|----------------------------|----------------|-----------|
| I loved snowboarding.                | Cheers!                  | Hey                       | I had a great time skiing. | See you later. | Hi, there |
| Could you please send me the photos? | Thanks for your message. | Let me know if that's OK. |                            |                |           |

#### Greeting

Hi

Hiya

Hi, there

 DRAG ITEM HERE

#### Thanking the other person

Thanks for inviting me.

Just a quick note to thank you for ...

 DRAG ITEM HERE

#### Introducing the topic

I really enjoyed taking part in the race.

 DRAG ITEM HERE

 DRAG ITEM HERE

#### Making a request

Would you mind keeping my jacket for me?

Would it be possible to send me Tim's email address?

 DRAG ITEM HERE

 DRAG ITEM HERE

#### Ending

All the best.

Bye!

Cheers!

 DRAG ITEM HERE

## Exercise 4

Complete the message with the phrases below.

 Keyboard instructions ▼

a great time

I loved

Just a quick

Cheers

Would you mind

⋮ Move

Hey,

Just a quick

 note to thank you and your uncle for taking me karting last weekend. I had 

⬇ DRAG ITEM HERE

 ! I've never done anything like that before and 

⬇ DRAG ITEM HERE

 driving round the race track as fast as I could! I really enjoyed meeting your uncle too. He's cool! I think I left my gloves in your uncle's car.

⬇ DRAG ITEM HERE

 asking him if he could have a look for them?

⬇ DRAG ITEM HERE

 !

Jen