

## 1. Complete these sentences with missing words.

- a) We can't hear you John, you are \_\_\_\_.
- b) I'm \_\_\_\_\_ my \_\_\_\_\_, can everyone see it?
- c) You're \_\_\_\_\_, Louis. Can you say that again?
- d) Hope you don't mind me \_\_\_\_\_ our session?
- e) There's some background noise out there. I'll \_\_\_\_\_ all of you. Please unmute only when you want to say something.
- f) I think there is a \_\_\_\_\_. Tom's audio doesn't match his video.
- g) No, it's not there yet. It's still \_\_\_\_\_.
- h) The sound quality is not good, can everyone \_\_\_\_\_, please?
- i) That's it for today. Tomorrow, I'll send you an \_\_\_\_\_ to our next meeting.
- j) Oh, Jane's video has just \_\_\_\_\_. We've probably lost her.

## 2. Match the sentences to create short dialogues.

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| a) We can't hear you John, you are on mute.                                    | 1) Yeah, I'm having the same problem here. He probably has a poor internet connection.                               |
| b) I'm sharing my screen. Can everyone see it?                                 | 2) YES, OF COURSE!   |
| c) So (.....), I can (.....) by (.....), okay?                                 | 3) There's some background noise out there. I'll mute all of you. Please unmute only when you want to say something. |
| d) Hope you don't mind me recording our session?                               | 4) (a few seconds later) Oh, thanks. I didn't know that. I think I clicked the mic button accidentally.              |
| e) I believe the right answer to this question is [traffic sounds] or maybe B. | 5) No, it's not there yet. It's still loading.   |
| f) I think there is a lag. Tom's audio doesn't match his video.                | 6) Let's wait a second for her to connect again.   |
| g) Oh, Jane's video has just frozen. We've probably lost her.                  | 7) Why didn't you tell us before? We'd have dressed better.  |
| h) The sound quality is not good, can everyone speak up, please?               | 8) You're cutting out, Louis. Can you say that again?  |