

1. Complete these sentences with missing words.

- a) We can't hear you John, you are _____. _____.
- b) I'm _____ my _____, can everyone see it?
- c) You're _____, Louis. Can you say that again?
- d) Hope you don't mind me _____ our session?
- e) There's some background noise out there. I'll _____ all of you. Please unmute only when you want to say something.
- f) I think there is a _____. Tom's audio doesn't match his video.
- g) No, it's not there yet. It's still _____.
- h) The sound quality is not good, can everyone _____, please?
- i) That's it for today. Tomorrow, I'll send you an _____ to our next meeting.
- j) Oh, Jane's video has just _____. We've probably lost her.

2. Match the sentences to create short dialogues.

- a) We can't hear you John, you are on mute.
1) Yeah, I'm having the same problem here. He probably has a poor internet connection.
- b) I'm sharing my screen. Can everyone see it?
2) YES, OF COURSE!
- c) So (.....), I can (.....) by (.....), okay?
3) There's some background noise out there. I'll mute all of you. Please unmute only when you want to say something.
- d) Hope you don't mind me recording our session?
4) (a few seconds later) Oh, thanks. I didn't know that. I think I clicked the mic button accidentally.
- e) I believe the right answer to this question is [traffic sounds] or maybe B.
5) No, it's not there yet. It's still loading.
- f) I think there is a lag. Tom's audio doesn't match his video.
6) Let's wait a second for her to connect again.
- g) Oh, Jane's video has just frozen. We've probably lost her.
7) Why didn't you tell us before? We'd have dressed better.
- h) The sound quality is not good, can everyone speak up, please?
8) You're cutting out, Louis. Can you say that again?