

TWO COLUMN CASH BOOK

The following are transactions by Sakinah Trading for the month of May 2020

Date	Particulars
May 1	Commenced business with cash in hand RM5,000 and cash at bank RM100,000
2	Purchased furniture RM2,200 paid by cheque
4	Bought stationery RM190 by cash
7	Paid rent RM700 by cheque
9	Paid electricity RM120 by cash
10	Took goods for own use RM150
14	Purchased goods RM16,500 and paid by cheque
16	Paid commission to a salesman by cash RM1,000
24	Bought lorry from Mutiara Motor RM30,000
25	Brought in furniture from owner's house for office use RM700
30	Paid salary by cash RM1,000

You are required to record the above transactions in the **Two Column Cash Book**

Cash Book

Date	Particular	Folio	Cash	Bank	Date	Particular	Folio	Cash	Bank