

**A READING**

Read the text about Work-life balance and choose the best answer, A, B, C or D

**RONAN**

I work in a fairly traditional office environment doing a typical nine-to-five job. I like my job, but it's annoying that my commute to work takes an hour and a half each way and most of my work could really be done online from home. But my boss doesn't seem to trust that we will get any work done if left to our own devices, and everyone in the company has to clock in and out every day. It's frustrating that they feel the need to monitor what we do so closely instead of judging us based on our task performance, like most companies do these days.

**JO**

I used to do a typical five-day week, but after I came out of my maternity leave, I decided that I wanted to spend more time with my children before they start school. After negotiating with my boss, we decided to cut my working week down to a three-day work week. This of course meant a significant cut in my pay too, as I'm paid on a pro-rata basis. I've since noticed, though, that my workload hasn't decreased in the slightest! I'm now doing five days' worth of work in three days, but getting paid much less for it! I find myself having to take work home just so that I can meet the deadlines. It's wearing me out trying to juggle work with looking after my children and my family, but I don't dare to bring this up with my boss because I think he feels as if he's made a huge concession letting me come in only three days a week.

**MARCUS**

I work for a global IT company, but because their headquarters is in the States, I do all my work online from home. That means that I don't waste time commuting or making idle chit-chat with colleagues. I work on a project basis, and this flexibility is very valuable to me because it means that I can easily take some time off when my children need me to go to their school performances or if I need to schedule an appointment with the dentist. The downside is that without clear office hours, I tend to work well into the evening, sometimes skipping dinner to finish a task. It can also get quite lonely working on my own, and I sometimes miss sharing ideas with colleagues.

**LILY**

I'm a freelancer and work for myself. This is great because I am in control of what I do and how I spend my time. At first, I was working from home, but I found it really hard to concentrate. There were just too many distractions around: housework that needed doing, another cup of tea, my family members wanting my attention for various things. So I started to go to a nearby café to work, but the Wi-Fi connection wasn't ideal and I found myself drinking too much coffee. In the end, I decided to rent a desk in a co-working space with five other freelancers like myself. I liked getting dressed to go to work in the morning and being able to focus in an office environment. The other freelancers do similar kinds of web-based work to me and so it's nice to have workmates to bounce ideas off as well.

1) Ronan would prefer it if he...

- A** wasn't left to his own devices.
- B** could spend more time commuting and less time in the office.
- C** could work from home and be judged based on task performance.
- D** could trust his boss more.

**2) Jo wanted to reduce her working hours because she...**

- A** thought she would be more efficient and productive when she was at the office.
- B** wanted to bring her work home.
- C** wanted to go on maternity leave.
- D** wanted to spend time with her children.

**3) Jo is unhappy with her three-day work week because...**

- A** she didn't realise how much the change would affect her economically.
- B** she now has to spend more time looking after her children and her family.
- C** she has more deadlines to meet.
- D** her workload has remained the same although she's reduced her hours.

**4) In Marcus's opinion, which of these is a disadvantage of working from home?**

- A** You spend a lot of time in the house.
- B** It's easy to get distracted by your family.
- C** You tend to work later.
- D** You end up eating more as you have access to the fridge all day.

**5) Why did Lily not like working from home?**

- A** She found it lonely.
- B** Her family didn't like her working.
- C** She didn't have a good Wi-Fi connection.
- D** There were a lot of distractions.

**6) What solution did Lily find most suitable for her working needs?**

- A** Renting an office space to work from.
- B** Working from a café.
- C** Working for an employer.
- D** Working for other freelancers.

**B LISTENING**

3 marks each

**USB 20**

Source: Ready for PET (Macmillan) page 75 - book code 417 / cass code C180 = level 19=PET part 4

**Look at the six statements for this part.****You will hear a conversation between two teenage friends, Tom, a boy, and Sally, a girl.  
Select **Correct** or **Incorrect**.**1- Tom finds his mother's attitude difficult to understand. 2- Sally thinks that Tom's mother is being unfair. 3- Tom agrees that his car-cleaning business was unsuccessful. 4- Tom thinks that his parents will pay to see the show. 5- Sally is unsure whether the show is a good idea or not. 6- Sally agrees to take part in the show. **C GRAMMAR AND VOCABULARY****1. The word in bold in each sentence is incorrect. Write the correct alternative in the box.**

- 1 That new Indian restaurant opened nearly a year ago and I **yet** haven't tried it.
- 2 My hotel is **nearly** the airport.
- 3 I might take **on** yoga next month – there's an evening class at my college.
- 4 For this position, the younger you are the **best**.
- 5 You should take **notice** of the hot weather and go to the coast.
- 6 There's usually a big concert **in** the end of the school year.
- 7 You've been working very **hardly** today. Are you having a break soon?

**2. Mixed tenses. Complete the sentences. Use the correct form of the verb in brackets.**

- 1 I wouldn't bother if I \_\_\_\_\_ (be) you. He's always joking.
- 2 Please give me more time. I \_\_\_\_\_ (not finish) the report yet.
- 3 If you \_\_\_\_\_ (be) afraid of flying, you should take a pill to sleep before the flight.
- 4 We \_\_\_\_\_ (prepare) lunch by 12, so it's OK if you come then. We'll be ready.
- 5 I wish I \_\_\_\_\_ (study) for today's test. I wouldn't be so nervous.

6 If I knew how to drive, I \_\_\_\_\_ (not ask) for your help.

7 She'll call as soon as she \_\_\_\_\_ (have) the results.

8 How long \_\_\_\_\_ (use) this shirt? It's time for you to get a new one.

9 If I \_\_\_\_\_ (waste) my money last week, I would have been able to buy the tickets.

10 When you called, Rachel \_\_\_\_\_ (already / leave).

**3. Choose the correct word to complete the sentences.**

1 I don't like those sandals. They don't \_\_\_\_\_ your dress.

**combine      fit      match**

2 I wouldn't trust Mark. He's quite \_\_\_\_\_ and he pretends he's on your side.

**two - faced      absent – minded      big - headed**

3 I was really \_\_\_\_\_ by your mother's comment. She shouldn't say those things.

**relieved      nervous      offended**

4 I thought that Mariska was about to \_\_\_\_\_. That's why I asked her to sit down.

**faint      sneeze      choke**

5 Once you check – in, you're ready for the baggage \_\_\_\_\_.

**check-out      drop-off      reclaim**

6 Your sister should try different outfits. Her clothes are really \_\_\_\_\_ and she looks older.

**scruffy      trendy      old-fashioned**

7 We were \_\_\_\_\_ when the meeting was called off. We weren't ready for it.

**grateful      disappointed      relieved**

8 You've cut your thumb! It's \_\_\_\_\_ quite badly.

**bleeding      blooming**

**4. Present perfect simple or present perfect continuous?**

1. \_\_\_\_\_ (you / buy) your train ticket yet?

2. The kitchen is a complete mess! What \_\_\_\_\_ (the children / do)?

3. Julie \_\_\_\_\_ (learn) to drive for six years! She is still not ready for the roads.

4. Amanda \_\_\_\_\_ (already / have) lunch, so she'll meet us later.

5. Simon \_\_\_\_\_ (write) three books so far. He's planning to write two more.

6. I \_\_\_\_\_ (do) everything I needed to do today! Hurray!

7. It \_\_\_\_\_ (not / rain) all summer, so the garden is dead.

8. I \_\_\_\_\_ (work) in the garden all day and I need a rest

9. We \_\_\_\_\_ (always / hate) rush hour traffic.

10. Recently, I \_\_\_\_\_ (study) a lot. My exams are in a few weeks.

## 5 Future continuous VS Future perfect

**Look at the schedule for a short stories writing competition tomorrow. Complete the sentences using the correct tense.**

TIME	ACTIVITY
9: 00 AM	Judges explain rules
9: 30 AM	Contestants are given topics
10: 00 AM – 12:00 PM	Judges evaluate stories
1:00 – 2:30 PM	Awards ceremony
3: 00 PM	Organiser's closing speech (15 min)

1. At 9 o'clock, the judges ..... (explain) the rules.
2. By 9:45, the contestants ..... (receive) the topics.
3. The judges ..... (finish) evaluating the stories at 12:30.
4. The awards ceremony ..... (start) at 1:00 PM.
5. By 3:30 PM, the organiser ..... (read) the closing speech.

## 6 Phrasal verbs: fill in the blanks with the correct phrasal verb. There are TWO EXTRA phrasal verbs. Pay attention to tenses!

TAKE OFF	COME OUT	BREAK OUT	TAKE AFTER	LIE DOWN	TAKE UP	COME ROUND
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- 1- Karen ..... already ..... three different activities this year.  
She doesn't know what she wants.
- 2- The plane is supposed to ..... at 9.00. I hope its punctual.

3- When I ..... , the doctor had called my parents.

4- Do you think Manny ..... her father? I don't see the similarity.

5- "Stranger things" fourth season ..... in 2021.

## D WRITING

Choose ONE of the beginnings and write a story of about 120 – 180 words.

**Key things to remember:**

- Use a variety of narrative tenses.
- Use time expressions.
- Use adverbs and adjectives to make your story come alive.
- Pay attention to punctuation.
- Use connectors.



1. One night, I looked out the window and I saw the neighbour...



2. I decided to go for an evening stroll. I walked about three blocks



3. I was reading a book when I looked up. There in the window I saw...

