

# LISTENING - TAKING PHONE MESSAGES



EXERCISE B: LISTEN TO THE TWO PHONE CALLS. SELECT THE INCORRECT INFORMATION IN EACH MESSAGE. THEN, WRITE THE CORRECT INFORMATION



## Message 1

While you were out

Caller: Dan

Day/date: Thurs

Time: 10:15

Message: meet at Dan's Burgers, 2:30



## Message 2

Ryan - message from Lauren

Dinner Fri, 3 / 13

Call her

EXERCISE C: LISTEN TO ANOTHER PHONE CALL AND WRITE THE MESSAGE



While you were out

Caller: Ethan

Day/date: Friday

Time: 5:30

Message:

EXTRA EXERCISE 1: LISTEN TO THESE MESSAGES ON ANDRE'S VOICEMAIL. CHOOSE THE CORRECT MESSAGE.

- 1 a Pick up the car on Tuesday morning.  
b Pick up the car on Friday afternoon.
- 2 a ABC Express will deliver a package tomorrow.  
b ABC Express delivered a package today.
- 3 a Susan is inviting Andre to a party on Saturday.  
b Susan is telling Andre she will come to his party.
- 4 a The shirt has arrived.  
b the shirt hasn't arrived yet.
- 5 a Kathy cannot go to dinner.  
b Kathy can go to dinner after work.
- 6 a Dr. Costello can give Andre a dental appointment on Thursday.  
b Dr. Costello can give Andre a dental appointment on Tuesday.



EXTRA EXERCISE 2: LISTEN AGAIN. DOES THE CALLER WANT ANDRE TO CALL BACK OR WILL THE CALLER PHONE AGAIN LATER? CHECK (✓) THE CORRECT ANSWER.

- |                                  |                                  |
|----------------------------------|----------------------------------|
| 1. Andre should return the call. | The caller will telephone Andre. |
| 2. Andre should return the call. | The caller will telephone Andre. |
| 3. Andre should return the call. | The caller will telephone Andre. |
| 4. Andre should return the call. | The caller will telephone Andre. |
| 5. Andre should return the call. | The caller will telephone Andre. |
| 6. Andre should return the call. | The caller will telephone Andre. |

EXTRA EXERCISE 3: DANIEL IS LISTENING TO MESSAGES ON HIS VOICEMAIL AT WORK. IS EACH STATEMENT TRUE OR FALSE? LISTEN AND CHOOSE THE CORRECT ANSWER.

- |  |              |
|--|--------------|
| 1 a The message is from an airline company.      | TRUE - FALSE |
| b The flights are confirmed.                     | TRUE - FALSE |
| c Free transportation to the hotel is available. | TRUE - FALSE |
| d The driver should not be tipped.               | TRUE - FALSE |
| 2 a The message is from the mailroom.            | TRUE - FALSE |
| b The package is waiting.                        | TRUE - FALSE |
| c The mailroom will deliver the package.         | TRUE - FALSE |
| d He received a letter.                          | TRUE - FALSE |
| 3 a The invitation is for dinner.                | TRUE - FALSE |
| b He wants to go to a Mexican restaurant.        | TRUE - FALSE |
| c He suggests a boat trip after the meal.        | TRUE - FALSE |
| d He will call again later.                      | TRUE - FALSE |
| 4 a The shirts can be picked up now.             | TRUE - FALSE |
| b The store is open until 9:00 p.m.              | TRUE - FALSE |
| c The cost is \$29.                              | TRUE - FALSE |
| d You can pay by check or credit card.           | TRUE - FALSE |





EXTRA EXERCISE 4: LISTEN AGAIN. WHAT IS EACH CALLER'S PHONE NUMBER? WRITE THE ANSWERS.

1 Mary [ ] - [ ]

2 Peter [ ]

3 Mike [ ] - [ ]

4 Mrs. Jones [ ] - [ ]

EXTRA EXERCISE 5: LISTEN TO THE CONVERSATION. WRITE THE MISSING WORDS.

A: Mike called today. He wants to go to the restaurant with us tonight.

B: Did he leave his number?

A: Yes. It's [ ] - [ ] - [ ]. He also asked us to invite Lisa.

B: Did he leave her number?

A: No, but I have it memorized. It's [ ] - [ ].

B: Got it. We should call the restaurant, too. I think their number is [ ] - [ ].

