

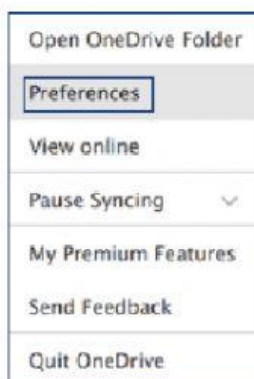
## Lesson 6 Sync Files with OneDrive

### Sync Mac Files with OneDrive

1. Select the OneDrive cloud icon in the Mac taskbar notification area.



2. Click **More**.
3. Click **Preference**.



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4. Select the **Account** tab and select **Choose Folders**.
5. In the **Sync your OneDrive files** from your **OneDrive dialog box**, uncheck any folders you don't want to Sync to your computer. 3



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6. Select OK to save your preference. Your files will now be synced.

## **Questions**

1. How do you Sync files on your OneDrive?