

1 COMPLETING A FORM



Capital letters

In English these words start with a CAPITAL letter.

- names and surnames **Melissa Rogers**
- continents, countries, nationalities, and languages **Europe, France, French**
- towns and cities **New York**
- days of the week **Monday**
- the first word in a sentence **Her father is from Milan.**
- the pronoun **I** **She's Russian and I'm Mexican.**

- Read the information box.
- Complete the online form with your information.

VISIT AND SHORT STAY (VISAF2)
Visa application form for a visitor or student

About you

First name Surname (Family name)

Mr / Mrs / Ms Date of birth
D D M M Y Y Y Y

Gender ☐ male ☐ female

Marital status
☐ married ☐ single ☐ divorced ☐ separated

Nationality

Place of birth: country town / city

Contact details Home address and postcode

Email address

Phone number:
home (landline) mobile

Passport / Identity card number

- Write this paragraph again with CAPITAL letters where necessary.

my name's marek. i'm from gdansk in poland, and i speak polish, german, and a little english. my teacher is american. her name's kate. my english classes are on tuesdays and thursdays.

- Write a similar paragraph about you. Check the capital letters are correct.