

Job Posting Vocabulary

Match the vocabulary with their correct meanings

	Vocabulary		Meaning
1. ____	Job Description	A.	The amount of money that a company pays for the specific job position
2. ____	Responsibilities	B.	Arrested and gone to jail for a crime
3. ____	Education Required	C.	Names (and their emails/phone numbers) of people who recommend you for the job
4. ____	Salary/Wages	D.	An undergraduate level college degree (usually accomplished in 4 years)
5. ____	Qualifications Desired	E.	The document that shows you have graduated from high school
6. ____	Skills Desired	F.	An explanation of the job position
7. ____	Convicted of a Felony	G.	A graduate level college degree
8. ____	High School Diploma	H.	Things that you are required to do (duties) as part of the job position
9. ____	Bachelor's Degree	I.	Experience or education that is an equal value to what a company requires for a job position
10. ____	Master's Degree	J.	The skills that an employer hopes to find in a person applying for the job
11. ____	References	K.	The skills and personal qualities that an employer hopes to find in a person applying for the job (this could also include education desired as well)
12. ____	Benefits	L.	The years of schooling a company requires before hiring someone for a job
13. ____	Equivalent	M.	A group of insurance packages included with the job position (dental, medical, vision, retirement, etc)