

WRITING INSTRUCTIONS



TEST 7

Part 1 - Question 1

"Read this email from your English-speaking friend Hugo and the notes you have made". Read the information which will help you to write your email.

Question 1 WRITING TUTOR



Writing Ideas

- Make a note of any questions asked in the email.
- Create an answer for each question.
- Use vocabulary and phrases like: *I would like that, You are very kind, What a wonderful idea, I think it would be nice.*
- Maybe add some extra relevant information.

Suggested Structure

- **Paragraph 1** - Say when your birthday is.
- **Paragraph 2** - Say why you don't want to have a surfing lesson.
- **Paragraph 3** - Say why you would enjoy a meal and a film.
- **Paragraph 4** - Say which day is best for you.

MODEL ANSWER - Question 1

Hi Hugo,

It is very kind of you to want to get me a birthday present. Actually my birthday is on the 21st of June.

I'm not very keen on the idea of a surfing lesson to be honest because I'm not a very good swimmer. In fact, I'm a bit frightened of the sea.

On the other hand, I would love to go to the Italian restaurant and then see a film. That's a wonderful idea.

I am free on either Friday the 18th or Saturday the 19th of June. Are either of these days good for you?

Let's speak soon.
Sally

Part 2 - Question 2

"Write your article". Read the information which will help you to write your article.

Question 2 WRITING TUTOR



Writing Ideas

- Read the questions properly and make a note of what is required.
- Think what your best friend is like. (Their character and what they look like).
- Think of what you like doing together.
- You can use words and phrases like: *friendly, lots of fun, the same interests, trust them, always there for you, clever, sporty, good looking, nice family.*

Suggested Structure

- **Paragraph 1** - Start the article saying who your best friend is and what they are like.
- **Paragraph 2** - Write why you are such good friends.
- **Paragraph 3** - Say how likely it is that you will be friends forever.
- **Paragraph 4** - Finish the article with a closing sentence.

MODEL ANSWER - Question 2

My Best Friend

My best friend is called George. We have known each other for ten years. George is kind, funny and very clever. He's also very good at sport.

George is my best friend because we like to do the same things. We are in the same football team and our families even go on holiday together. Most importantly, I trust George and know that he will always help me.

I am sure that George and I will be friends forever even if we don't live close to each other in the future. We will talk to each other over social media.

I can't imagine my life without George in it.

Part 2 - Question 3

"Write your story". Read the information which will help you to write your story starting *The puppy looked at me and I knew I had to help.*

Question 3 WRITING TUTOR

Writing Ideas

- You need to use your imagination.
- Ask yourself how you feel about animals.
- Think of what you would do if you saw an animal that needed your help.
- Use phrases like: *I couldn't leave it there, I love all animals, it was in danger/hungry/lonely, I felt very sad.*

Suggested Structure

- **Paragraph 1** - Use the sentence given and describe where you were and where the puppy was.
- **Paragraph 2** - Write what the puppy looked like. Was it sick / dirty / hurt?
- **Paragraph 3** - Write what happened and how it affected you: I was sad, upset, worried, wanting to help, trying to decide what to do.
- **Paragraph 4** - Say what happened at the end of the situation and how you felt.

MODEL ANSWER - Question 3

The puppy looked at me and I knew I had to help. I was on holiday with my parents and we were playing on the beach. Suddenly the little puppy walked to where we were sitting.

He was very small and dirty. I could see that he was too thin and he was hungry and thirsty.

I was very upset and worried about him. I knew that I had to try and help him. I couldn't leave him alone on the beach because I thought he might die.

My parents talked to a man who owned a cafe on the beach. He told us that there was a place that looked after animals and it wasn't far away. We took the puppy to this place and they promised they would look after him. I felt very happy.

TEST 8

Part 1 - Question 1

"Read this email from your English speaking friend Lucille and the notes you have made". Read the information which will help you to write your email.

Question 1 WRITING TUTOR

Writing Ideas

- Make a note of any questions asked in the email.
- Create an answer for each question.
- Use vocabulary relating to visiting friends and going camping such as *tent, campsite, the weather, equipment, clothes.*
- You can use phrases like: *You might need, you should/ought to bring ... with you, It's a good idea to..., If I were you...*

Suggested Structure

- **Paragraph 1** - Thank Lucille for the email and say when is best for her to come.
- **Paragraph 2** - Answer her first question.
- **Paragraph 3** - Tell Lucille about the camping trip.
- **Paragraph 4** - Say that your mum likes chocolate and end your email with a comment.

MODEL ANSWER - Question 1

Hi Lucille,

Thanks for your email. Why don't you come on the 15th because then we will have more time together?

Sadly, you are right about the English weather and even though it is summer, it might rain so it's a good idea to bring a raincoat with you. Also, it can get quite cold at night so if I were you, I would bring some warm clothes as well as summer clothes.

You'll need some money for the camping trip. We are going to a beautiful forest by a lake. We have two tents and all the equipment we need.

My mum loves chocolate! She will be very happy if you bring her some.

Let's speak soon,
Sam



Part 2 - Question 2

"Write your article". Read the information which will help you to write your article.

Question 2 WRITING TUTOR



Writing Ideas

- Read the questions properly and make a note of what is required.
- Think of what can go wrong on a holiday.
- Think of a holiday you have had that you didn't enjoy.
- You can use phrases like: *The worst holiday ever, terrible weather/food/accommodation/people/journey, ever go back there, felt disappointed/upset/angry.*

Suggested Structure

- **Paragraph 1** - Say where and when you went on holiday.
- **Paragraph 2** - Say why it was terrible.
- **Paragraph 3** - Say if you would go there again and why/why not.
- **Paragraph 4** - Finish off with a closing comment.

MODEL ANSWER - Question 2

My Worst Holiday Ever

Two years ago I went on my worst holiday ever with my family. We went on a Mediterranean cruise. It should have been a fantastic holiday but it was terrible.

We sailed from Southampton. The weather was very bad and the ship was moving from side to side. I was very sick and couldn't eat a thing. Our cabin was so small that we had to sit on our beds because there weren't any chairs. As well as that, the shower didn't work properly.

I will never go on a cruise again because you can't get off the ship whenever you want to and there are too many passengers.

This year we are renting a peaceful villa by the sea thank goodness!

Part 2 - Question 3

"Write your story". Read the information which will help you to write your story starting *I knew as soon as I saw her that something was wrong.*

Question 3 WRITING TUTOR



Writing Ideas

- You need to use your imagination.
- Ask yourself how you know that someone has a problem. What are they doing? What does their face look like?
- Think about what you can do to make someone feel better.
- Use phrases like: *She looked upset/tired/scared/worried/shocked/in pain, I knew I had to/I decided to help her, I had an idea ... cheer someone up, make someone smile.*

Suggested Structure

- **Paragraph 1** - Use the sentence given and say where you were.
- **Paragraph 2** - Write about who you met and why.
- **Paragraph 3** - Say what her problem was and what you decided to do.
- **Paragraph 4** - Say what happened in the end.

MODEL ANSWER - Question 3

I knew as soon as I saw her that something was wrong. I was waiting outside the cinema and I saw her walking down the road.

It was my best friend Jane and I could tell by the way she was walking and the look on her face that she was upset.

I asked her why she was so unhappy and she told me she had lost her phone on the way to the cinema. Then I had a good idea. We slowly walked back towards Jane's house and I rang her number lots of times.

After a few minutes we heard Jane's phone ringing. It was on the floor under a tree. Jane was very pleased.