

Drag and Drop the correct answer.

(Copying text)

1. Many websites have text that can be _____ and _____ into word processor and other application.
2. If you want to copy the text, you need to _____ and _____ the text you want to copy.
3. _____ click on the selected text and click on '_____'. The selected text will then be copied to your computer's _____.
4. How to paste the texts that you have copied? Go to '_____' menu and click on '_____'. You can also paste the text using the shortcut '_____'

copied
clipboard
ctrl + v
click
pasted
Edit
copy
drag
right
paste

Choose the correct answer.

(Copying images)

1. Most of the photographs, illustrations and other images on the internet cannot be copied to your computer.

2. Right click on the image and click on **Copy** from the menu if you want to copy the image. _____
3. The image that you have copied will be copy to your computer's clipboard. _____
4. Open the folder on your computer where you would like to store the image. _____
5. If you want to paste the image, left click and choose 'Paste' from the menu. _____