

Speaking Skill

A. Listen to a conversation between a boss and a new employee. Write the phrases used to confirm understanding.

**Boss:** Welcome to Sam's Market. We're glad to have you on the team. Have you taken a look at our dress code?

**David:** Thanks. I'm excited to be here. No, I haven't had a chance to look at it yet.

**Boss:** No problem. Our main policy is that all our employees have to wear a red polo shirt and black pants. The shoes should match the pants.

**David:** (1) \_\_\_\_\_ the shoes must be black or are they OK if they match in style?

**Boss:** No, they have to be black.

**David:** (2) \_\_\_\_\_

**Boss:** But if you ever work the night shift, it's OK to wear jeans.

**David:** (3) \_\_\_\_\_ day shifts must wear black pants, but if I work after 10:00 in the evening, it's OK to wear jeans?

**Boss:** Exactly. We want people to dress more formally when customers are here. It's less important if nobody is around.

**David:** (4) \_\_\_\_\_, there are no customers at night. Is that correct?

**Boss:** Yes, correct. We close at 9:00.

**David:** That makes sense. Thanks.

## Grammar

A. Read the following situations and suggestions. Correct the error in subjunctives. If there is no error, write *NE*.

**Situation 1:** Somebody is opening a new restaurant and wants it to look attractive to potential customers.

1. I advise that you are creating a sunny space with lots of windows.

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2. I suggest that you hang pictures of the local community on the walls.

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3. It's best that you advertised in the local paper.

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**Situation 2:** Somebody is creating a tourism advertisement for your city and wants to show the best parts of the city to attract tourists.

4. It's a good idea that he only shows pictures of beautiful places.

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5. I recommend that he is showing the local park.

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6. I insist that he make it clear that the city is beautiful all year round.

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**Situation 3:** Somebody is going to a job interview and wants to impress their future boss.

7. Employers often suggest that you dress formally for the interview.

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8. It's recommended that you come prepared to ask questions.

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9. I advise you arrived early for the appointment.

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10. It's essential that you are talking about your prior work experience.

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