

WRITE A LETTER

A. Below is Peter's e-mail to his friend Stevie. Read and choose the correct meaning of the words in red.

1. **Mate**

friend
brother

2. **Down Under**

Canada
Australia

3. **barbie**

garden
barbecue

Subject

Hi Stevie!

How's life in Canada, **mate**? Are you getting ready for another cold New Year's Eve? Is it snowing there tonight?

We're all preparing for our New Year's Day lunch - **Down Under** style! The weather's fine here. It's hot and sunny because it's summer here in Australia, of course.

Mum and Dad are outside in the garden at the moment. Dad's cooking hamburgers and chicken because we're having a **barbie** for all the family and friends. Mum's talking on the phone.

Nicole and Mike are at the swimming pool. Nicole's swimming and Mike's sunbathing. I'm making lemonade.

Anyway, that's what Mum thinks, because I'm writing this e-mail to you now!

Well, have a lot of fun tonight! HAPPY NEW YEAR!

Best wishes,
Peter

Send

B. Read again and match. What's everybody doing?

Stevie

is talking on the phone.

Peter

is sunbathing.

Peter's dad

is getting ready for New Year's Eve.

Peter's mum

is swimming.

Peter's brother

is sending an e-mail.

Peter's sister

is cooking food on a barbecue.



C. Read the tip and complete the phrases 1-4 with the words in the box.

When you write a letter or an e-mail, don't forget:

- to start with **Dear** or **Hi/Hello**
Dear Jane, Hi Betty, Hello Max,
- to use a set phrase
How are you? I hope You're fine. I'm writing to tell you about...
- to end with a set word/phrase. Write your first name under this.
Yours. Your friend Love Bye for now
See you soon Best wishes Write back soon



See
Your
Tony
Dear
for

1. Bye _____ now,
Emily

3. _____ you soon,

2. _____ Brian,
How are you?

4. _____ friend.
Sam.

D. Complete the three emails with the words in the box.

- | | |
|-----------------|-----------------|
| a. It's raining | d. How's life? |
| b. I'm writing | e. Yours |
| c. See you soon | f. Dear Richard |

1 _____

How are you? I'm fine. It's nice and sunny here in Trujillo. I'm having a great time.

2 _____

Your friend

Tom

Send

Hello Keith,

3 _____?

I'm in Chicago at the moment. The weather's horrible.

4 _____ and I'm bored.

What's the weather like there?

Best wishes

Vicky

Send

Hi Mary,

Happy New Year!

5 _____ this from my bedroom.

Downstairs my family are having a party! What about you?

Are you having a party this year?

6 _____

Michelle

Send

