

# VOCABULARY FOR INQUIRY RESPONSE



MATCH THE WORDS WITH THE SYNONYMS OR DEFINITIONS.

- |                   |                          |
|-------------------|--------------------------|
| 1. mention        | • asking about           |
| 2. regarding      | • to result in           |
| 3. interests      | • to organize, to set up |
| 4. inquiring      | • state, say             |
| 5. to attach      | • in doubts, not sure    |
| 6. hesitate       | • concerns               |
| 7. to contact     | • to value, to respect   |
| 8. enclosed       | • to communicate         |
| 9. In order to    | • an issue               |
| 10. to appreciate | • relating to, about     |
| 11. to arrange    | • to insert              |
| 12. a matter,     | • included               |

MATCH THE COLLOCATIONS

- |                    |                                                |
|--------------------|------------------------------------------------|
| 1. Attach          | • information, product details, price          |
| 2. Inquire         | • your questions, your interests, your email   |
| 3. Appreciate      | • a call, a meeting, a delivery                |
| 4. Look forward to | • a file, an image, an information sheet       |
| 5. Arrange         | • working with you, welcoming you, sending you |