

HOTEL REGISTRATION FORM

Ms. / Mr.					
First Name			Family name		
Address					
Country			City		
Telephone			Cell phone		
E-mail					
Passport / ID number; date of issue; place of issue, expire date					
Date of arrival				Time of arrival	
Date of departure				Time of departure	
Room number					

Cancellation and No Show policy:

Starting with ____ (date), any cancellation will be charged for the first night's stay.

Any decrease in length of stay within 3 days before arrival will be 100% charged. Any guest room reservation confirmed and guaranteed through the Reservation Form, but not claimed on the day of arrival (no show), will be cancelled and will only be re-entered into the reservation system subject to space availability. In this case all nights will be charged the calculated room rate plus taxes.

Other information:

Check-in time: 3.00pm

Check-out time: Noon

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Date

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Signature

The text is adapted from www.marriott.com.
Created by Maria Tsedrik for Skveng. 2018 ©