UNIT 7: Pros & Cons Essay

Language Focus

Using pronouns to link ideas and avoid repetition.

Pronouns help the reader to follow your argument easily. They also help reduce repetition.

Task 1: Complete the chunks below from the model essay using the pronouns in the box. Some words can be used more than once.

this	their	they	them	it

1. A growing number of people are now choosing to work from the comfort of _____ own home. I believe that _____ development has more benefits than drawbacks.
2. For instance, it is extremely tempting to turn on the television, go and relax in the garden or make a personal phone call. Clearly, _____ distractions will dramatically reduce how much work is produced.
3. For example, if people work in an office, they are often asked to attend meetings, and their timetable is decided for them. _____ is not the case when they work in a home office.
4. Another major disadvantage of working from home is that people have much less contact with _____ colleagues. _____ can make _____ feel isolated, despite the extra freedom _____ have when working distance.
5. To conclude, there are both positives and negatives to _____ way of working. In spite of the fact that _____ removes travel issues and gives people greater freedom, many people find _____ difficult because of distractions at home and feeling isolated.

Avoid generalizations

Don't make statements which are too general. This is important in a piece of academic writing.

Task 2: Rewrite these sentences so that they sound less general.

1. It is difficult to find a job when you are in a foreign country.

2. Children copy the behavior of their parents.

LIVEWORKSHEETS