



NIYAZ NATIONAL SCHOOL

WORKSHEET

GRADE 2

Topic: Start with MS Word 2016

- Drag the proper steps number for the following action to Start with MS Word 2016.

Step 1

Step 2

Step 3

Step 4

Step 5

1. You will see the list of Program in Alphabetical order.

2. Select MS Word From the list of Program.

3. Click on Start Button.

4. Your MS Word Program will start Select the Blank Document to create new one.

5. Scroll Down and See the List of Program Starts with W.