

Name: _____ Date: _____

LETTER WRITING

Created Gayle Barrow

FRIENDLY LETTER

PROMPT: You have not seen your best friend or favorite family member since the lock down. Write a friendly letter expressing what you miss most about that person. Describe in detail what you would like to do with them when the lock down has officially been lifted.

CHECK LIST

Review the checklist to make sure that you considered all of the following below.

<u>FORMAT</u>	<u>CONTENT</u>	<u>WRITING RULES</u>
<input type="checkbox"/> Heading	<input type="checkbox"/> I used vivid details	<input type="checkbox"/> I used capital letters where needed
<input type="checkbox"/> Greeting	<input type="checkbox"/> My writing makes sense	<input type="checkbox"/> I checked my spelling
<input type="checkbox"/> Body	<input type="checkbox"/> I used figurative language	<input type="checkbox"/> I used different end marks.
<input type="checkbox"/> Conclusion	<input type="checkbox"/> My sentences are in order	
<input type="checkbox"/> Signature	<input type="checkbox"/> I used different sentence lengths	