Name:_____ Date:_____

LETTER WRITING

Created Gayle Barrow

FRIENDLY LETTER

PROMPT: You have not seen your best friend or favorite family member sense the lock down. Write a friendly letter expressing what you miss most about that person. Describe in detail what you would like to do with them when the lock down has officially been lifted.

CHECK LIST

Review the checklist to make sure that you considered all of the following below.

FORMAT	CONTENT	WRITING RULES
___ Heading	___ I used vivid details	___ I capital letters where needed
___ Greeting	___ My writing makes sense	___ I checked my spelling
___ Body	___ I used figurate language	___ I used different end marks.
___ Conclusion	___ My sentences are in order	
___ Signature	___ I used different sentence lengths	