

- A. where
B. whose
- C. whom
D. which
8.I said to the interviewer was not very clear.
- A. What
B. Which
- C. When
D. Whose
9. This is the spot.....the terrible car accident happened
- A. when
B. why
- C. where
D. how
10. Anyonewants to take a vacation this month needs to talk to me today.
- A. which
B. who
- B. who
C. whose
11. This manual is for peoplenative language is not English.
- A. whose
B. that
- C. whom
D. what
12. The decisionthe company made will cause a lot of problems.
- A. whose
B. what
- C. who
D. that
13. I met the representativeMr.Reeves talked about.
- A. that
B. what
- C. which
D. how
14. Mr.Delaney met the personshe recommended for the managerial position.
- A. what
B. whom
- C. which
D. why

15. The specialistwe just met will be the manager of our team.

- A. what
- B. whom
- C. whose
- D. when

16. This website is good for peopleare thinking about renting a house?

- A. they
- B. whom
- C. who
- D. them

17. This is the placewe have our annual meeting.

- A. when
- B. why
- B. where
- C. how

18. JW, Inc. is one of the major companiesmanufactures furniture.

- A. where
- B. whose
- C. whom
- D. which

19.I said to the interviewer was not very clear.

- A. What
- B. which
- C. When
- D. Whose

20. This is the spot.....the terrible car accident happened.

- A. when
- B. why
- C. where
- D. how

21. In moreeconomic conditions, the directors might not have decided to cut the workforce, but this year there was no other option.

- A. favor
- B. favorably
- C. favorite
- D. favorable

22. Mr. Grey, the accountant, had to solve the problem by as the entire financial department was on vacation.

- A. itself
- B. herself
- C. themselves
- D. himself

23. As of May 1, Dwayne Myers will the firm's interests at the national conference in Washington.

- A. attend
- B. perform
- C. reassure
- D. represent

24. Mr. Taylor was extremely to accept the board's offer to become the new CEO.

- A. happier
- B. happily
- C. happiest
- D. happy

25. sales start to improve soon, the number of employees will have to be cut by 50.

- A. Unless
- B. If
- C. When
- D. Because

Exercise 2. Choose the correct answer.

MEMORANDUM

To: All Employees

From: Personnel Office

Date: May 15

Subject: Leave Request

This is a reminder for those employees(1) are considering making a leave request.

1.

- A. when
- B. who
- C. which
- D. until

Before submitting the request, you should first get approval from your supervisor. And you also need to complete the leave request form(2) can be obtained from the personnel office.

2.

- A. what
- B. who
- C. for
- D. that

Please submit the form with your supervisor's approval to the personnel office,(3).... is located on the 5th floor next to the employe lounge.

3.

- A. which
- B. it
- C. who
- D. they

Your leave request cannot be granted if your supervisor denies your request for any reason.

If you have any questions, please contact the personnel office.

Jerry McCarthy

Personnel Office