

Career planning

Listen to part of a lecture by a career planning agency manager. Complete the gaps (1–7).

During the process you will _____¹ have to go _____² back and forth to steps since this _____² needs to be updated with time.

The first step you need to take is to _____³ the career or job you hope to get.

Start by thinking about comfort. Will this job be very _____⁴?

Job advertisements will not announce the _____⁵ side of a job; this is for you to find out.

Look at the basic _____⁶ you need for the job, do you have them?

Having these will give you an _____⁷ over other applicants and give you a strong start in the career you're aiming for.