

SECTION 1 Questions 1-10**Questions 1-10**

Complete the notes below. Write **NO MORE THAN THREE WORDS** and/or **A NUMBER** for each answer.

GOODBYE PARTY FOR JOHN*Example***Date:***Answer***22nd December**Venue: **1****Invitation (Tony)**

Who to invite:

- John and his wife
- Director
- the **2**
- all the teachers
- all the **3**

Date for sending invitations: **4****Present (Lisa)**Collect money during the **5**Suggested amount per person: **6** \$

Check prices for:

- CD players
- **7**
- coffee maker

Ask guests to bring:

- snacks
- **8**
- **9**

Ask student representative to prepare a **10**