ON THE PHONE

A Match the word groups to make sentences.

1- Hi, this is...	a. ...that information?
2- Please hold...	b. ...help you with, sir?
3- May I speak...	c. ...to Mr. Johnson?
4- Ms.Spencer is not...	d. ...Jack speaking.
5- Would you like to...	e. ...the phone, please.
6- Could you confirm...	f. ...with Anne?
7- Is there anything I could...	g. ...the line.
8- Could you put me through...	h. ...help you?
9- How could I...	i. ...call me back later?
10- I am calling to...	j. ...available at the moment.
11- Don't hung up...	k. ...leave a message?
12- Could you tell her to...	l. ...speak with Mr. Brown.

LIVEWORKSHEETS