

EXAM PREPARATION (PENTAKSIRAN SETARA STANDARD)

THEME: Science and Technology

WRITING (INFORMAL LETTER)

Exercise 1:

Decide whether the following statements are **advantages or disadvantages**. Choose from the drop-down box.

1. Smartphones made communication easy with friends and family members.	
2. Using smartphones for long hours effects the eyes.	
3. Students get distracted by smartphones while studying.	
4. They are very useful in case of emergencies.	
5. Very useful application are available in smartphones like camera, alarms and calculator.	
6. Excessive use of smartphones made sleepless night.	

Exercise 2:

Your mother bought you a smartphone. Write a **letter** to one of your friends explaining **how the smartphone is now helping you to ease your life**. You may use the notes below to help you.

Drag and drop the answers from the box to complete the letter by referring to the format for an informal letter.



Address	1) _____ _____ _____ _____
Date	2) _____.
Salutation	3) _____,
Paragraph 1 (Introduction)	How are you? 4) _____. Thank you for your letter. I received it yesterday. In that letter, you wanted to 5) _____ _____ I want to share the experience with you.
Paragraph 2 Who bought it for you? When did you get it? How does it help you with your life? -easy- communicate- friends- family	On my 15th birthday, my 6) _____ to ease my life. I can contact 7) _____. My mum hesitated 8) _____ but I told her that I will not call my friends unnecessarily. My parents will be less 9) _____ and find out where I am.
Paragraph 3 How does it help you with your life? useful- emergencies- public phones- coins	I need a smartphone to 10) _____. For example, when the bus 11) _____, I can call my parents. It is true that I can use the public phones, 12) _____. I need to carry 13) _____. Carrying so many coins is so heavy.
Paragraph 4 How does it help you with your life? useful- application- camera- calculator	Besides, the smartphone performs many functions. Camera 14) _____ and creates videos. Now, I have no need to buy calculator because this application is available in every smartphone.
Paragraph 5 What is the harmful effect? How to reduce the harmful effect?	On the other hand, I must say that the smartphone is quite 15) _____. I have to control myself and 16) _____

	because using it for many hours constantly will create several problems. If you are also thinking of buying a smartphone, you should not use it excessively.
Paragraph 6	That's all for now. Please send my 17) _____ to your
Ending	family. Bye and take care.
Closure	18) _____,
Signature	19) _____
Full name	20) _____

call during emergency	my family and friends any time I like
I hope you are fine.	but they are always out of order
regards	focus on my studies
mum bought me this smartphone	know how my new smartphone is affecting my life.
plenty of coins wherever I go	worried because they can contact me
Dear Aisyah	Yours sincerely
distracting and also addictive	(Jasmin binti Zainal)
to buy one for me at first	21 APRIL 2021
allows me to capture thousands of images	breaks down
36, Jalan Aman, Taman Senggarang, 83200 Senggarang, Batu Pahat, Johor.	<i>Jasmin</i>