

Taks 2: Decide whether the following statements are true (T) or false (F)

1. Try to reduce the feeling of pressure and make a good impression on your interviewer
2. Find out as much information as you can about the job and the vacancy.
3. Bring with you a letter of application and your résumé to the interview.
4. Take all your certificates and letters of recommendation with you.
5. Remember to dress neatly and formally.
6. Your voice shouldn't be clear and polite.
7. Tell the interviewer about your shortcomings.
8. Remember to say goodbye to the interviewer after leaving the interview.