

WRITING (INFORMAL LETTER)

You and your friend **witnessed a road accident** while both of you were playing football. In about 120 words, write **a letter** to your cousin to tell him/her about the incident. You may use the notes below to help you.



A. **Rearrange** the words to form correct sentences.

1.

were	and	Raj	playing	in	football	field	I	the
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2.

heard	loud	We	bang	a
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3.

ran	the	sound	We	towards	loud
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4.

shocked	We	to	were	very	crashed	see	car	a	a	tree	into
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5.

were	injured	The	seriously	his	driver	passenger	lone	and
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6.

brought	victims	We	of	the	out	car	wrecked	the
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7.

quickly	ambulance	called	I	the	and	the	police
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8.

The	took	ambulance	and	arrived	to	them	the	hospital
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- B. Read the paragraphs below. **Fill in the blanks** with the **past tense form** of the verbs in brackets. Then, **number** the paragraphs in the correct order to form **a letter**.

Paragraph	Paragraph number
36, Jalan Aman, Taman Senggarang, 83200 Senggarang, Batu Pahat, Johor.	
Haider and I were playing football in the field near our school. Suddenly, we heard a loud bang. It 1)_____ (come) from a tree near the field.	
Then, I quickly 2)_____ (call) the ambulance and the police. I 3)_____ (explain) to them on what had happened briefly. An ambulance and a police car came fifteen minutes later.	
How are you? I hope you and your family are in good health. I'm sorry I could not write to you sooner as I was busy over the weekend. Let me tell you about what I have experienced last Friday.	
Your cousin, Raiyyan	
With hearts thumping hard, we 4)_____ (run) towards the loud sound to see what happened. We were very shocked to see a car 5)_____ (crash) into a tree. The driver and his lone passenger were seriously injured. My friends and I 6)_____ (use) our full strength to bring the victims out of the wrecked car as quickly as we could.	
We were very glad that we had done our part to save the two lives. For some unknown reason, we 7)_____ (feel) like we were at the right place at the opportune time.	
At the scene, the policeman 8)_____ (take) down statements of what had happened from us again. After the ambulance had taken the victims to the hospital, we 9)_____ (leave) the scene of the accident. We 10)_____ (pray) that the victims will be recovered soon.	

- C. **Rewrite the paragraphs in B to form a letter.** Write your letter in the Writing Exercise Book or test pad paper.

[illegible]