

II. HOMEWORK

Exercise 1. Choose the correct answer.

1. The engineers reported thatmachinery has critical problems.
A. they
B. some
C. any
D. a
2.for the job must pass a very difficult test.
A. Applying
B. Apply
C. To apply
D. Applicants
3. I need to findinvestors for this business.
A. any
B. some
C. yours
D. yourself
4. Yourin this matter will be appreciated.
A. cooperation
B. cooperating
C. cooperate
D. to cooperate
5. The recentconducted by *Today's Report* showed some surprising results.
A. researching
B. research
C. to research
D. researched
6. Thewill inform you of any changes happening here.
A. managing
B. manager
C. managed
D. manage
7. It costs a lot of money to conduct a(n)to find out customers' needs.
A. office
B. ourselves
C. survey
D. equipment
8. Thewas established in 1977 to help poor children in the world.
A. consultant
B. agreement
C. transportation
D. organization
9. It is always better to use publicduring rush hour.
A. transportation
B. convenience
C. appointment
D. agreement

10. The company is going to hire ato help us with our management problems.

A. consultant

C. candidate

B. trainee

D. contractor

 Exercise 2. Choose the correct answer.

1. Company representatives spend the whole day answering phones and emails.
.....are always busy at work.

A. It

C. We

B. She

D. They

2. The presidentchecked the estimated sales figures for the next quarter.

A. him

C. himself

B. he

D. his

3. We are going to experiment withanalysis on the symptoms of the influenza.

A. she

C. hers

B. her

D. herself

4. A notice should be forwarded tobank as soon as possible.

A. you

C. yours

B. your

D. yourself

5. The president hopes that you will callimmediately to let him know about the results.

A. himself

C. him

B. he

D. his

6. I'm writing again to you on the recommendation of a colleague of

A. my

C. me

B. mine

D. myself

7. The government praisedsuccess in reorganizing and downsizing within a limited time.

A. them

C. their

B. whose

D. those

8. Employees have to make copies of food receipts and turninto the accounting office.
- A. they
B. their
C. them
D. themselves
9. As a result of a heavy workload, the payroll department had trouble finishing analysis by
- A. it
B. one
C. itself
D. oneself
10. Mr. Admin and Ms. Tota devised innovative strategies andproved to be useful.
- A. we
B. themselves
C. they
D. us
11. You should fill out the forms and return them atearliest convenience.
- A. you
B. your
C. yours
D. yourself
12. Would you like anothertea?
- A. bowl
B. cup
C. cup of
D. serving of
13. When interviewed, Beverley Kirkpatrick explained that an inquisitive nature as a child madeinterested in studying journalism.
- A. she
B. her
C. hers
D. herself
14. Even with our detailed website, many customers prefer to visit our store locations –and see the products for.....
- A. they
B. their
C. themselves
D. theirs
15. The Blackwell KV, part of our newest series of headphone, is the most advanced model of kind.
- A. its
B. our
C. your
D. their

Exercise 3. Choose the correct answer.

Hi Marry,

I tried to call you, but there was no answer. I might be a bit late getting home tonight.
I'll(1).....to

1.

- | | |
|----------|------------|
| A. can | C. be able |
| B. could | D. would |

cook dinner as I promised, but I won't have time to go to the supermarket. Can you pick up the following items on your way home? I'd really(2).....it. I need one kilogram of tomatoes, and a packet

2.

- | | |
|---------------|--------------|
| A. appreciate | C. grateful |
| B. thanks | D. thank you |

of spaghetti. You can get a bottle of wine, too. Get whatever you like. I don't mind. Could you also get half a dozen eggs, a bag of flour I think that we have run(3)....., I know we have sugar, so you don't need to buy that, and a 100g bar of dark chocolate. Better make that 2 bars.

3.

- | | |
|---------|---------|
| A. off | C. out |
| B. into | D. away |

Thanks.

See you(4).....

4.

- | | |
|-----------|---------------|
| A. lately | C. as of late |
| B. later | D. late |

Alex

Exercise 4. Choose the correct answer.

Many parents worry that their children don't eat properly when they go off to university. While(5).....students live off instant noodles, they are not the average according to the results of a recent survey.

5.

A. all

C. some

B. some of

D. almost

Most of the university sophomores surveyed last month said that they cook for themselves at least three times a week. The other days they eat with friends. Many of the students said they take it(6).....to cook for each other. On the days that they don't cook, they said that they often eat cereal.

6.

A. in turns

C. in to turns

B. turns

D. turning

This(7).....a bad thing. Most cereals these days are fortified with a wide range of vitamins and minerals.

7.

A. is not

C. is

B. cannot

D. has

So although it is not the most appetizing diet, provided they don't(8).....too many sugary cereals, it is not a completely unhealthy choice of foods.

8.

A. reject

C. selected

B. chose

D. choose