

Name: _____



Listening Comprehension

Displaying Proper Etiquette While Communicating Across Various Digital Platforms (Voice or Video Calls)

Use your class notes and background knowledge to answer the questions.

Multiple Choice

1. What is netiquette?
 - a) The proper use of manners and etiquette on the internet
 - b) Using a net to catch fish
 - c) Using proper manners at the dinner table

2. When should you **unmute** yourself?
 - a) Only when you want to sing and sound good
 - b) Only when you are instructed to do so or want to say something
 - c) Only when you want to show off how you are dressed properly



3. Which **one** is something you **should** do when your camera is **on**?

- a) Look at other devices
- b) Walk around the house
- c) Wear appropriate clothing



4. What should you do if you feel you are being **cyber-bullied**?

- a) Tell no one because it's embarrassing
- b) Tell a trusted parent, teacher or professor
- c) Delete everything about yourself from the internet



5. What is considered shouting at classmates over the internet?

- a) Screaming at your computer or tablet
- b) Writing in all CAPS
- c) Putting a lot of exclamation marks at the end of a sentence



Choose the correct answer from the drop down box to answer the question.

6. How will a room without distraction help you?

7. What are the **Four P's** of online communication?

8. Why should you know how to use your own device or familiarize yourself and get to know your way around the different programs?
9. Why is it important to dress appropriately when you attend online video conferences or learning sessions at home?
10. When participating in online discussion forums, you should be honest, thoughtful and constructive but do not forget that _____.