

CHECKLIST

Student's full name: _____ Workshop #: _____ Edition Mode: _____

Directions: Please, check the paragraph then:

- Tick "Yes" if the sentences fulfill the "Reporting Criteria"
- Tick "No" if you find errors. Write the corrections in "Grammarly Correction" spelled correctly

ITEM DESCRIPTIONS	REPORTING CRITERIA	CHECK	WRITING ISSUES FOUND	GRAMMARLY CORRECTION
CRITERION 1			if you marked NO, complete the information here	
1. Spelling	1.1. All words are spelled correctly.	Yes No		
CRITERION 2				
2. Punctuation	2.1 The sentences have appropriate punctuation.	Yes No		
CRITERION 3				
3. Grammar	3.1 The verb agrees with the subject.	Yes No		
	3.2 Word are arranged correctly in the sentences. (Word Order)	Yes No		
	3.3 Capitalization is used correctly.	Yes No		
	3.4 Determiners agree with the nouns.	Yes No		
	3.5 Prepositions are used correctly in the sentences.	Yes No		
	3.6 Verb form problems.	Yes No		
CRITERION 4				
4. Clarity	4.1 The ideas in the paragraphs are easy to understand.	Yes No		
	4.2 The ideas are related to the main idea in the topic sentence.	Yes No		

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