

**A. Vocabulary practice:**

Choose A, B, C or D that best completes each unfinished sentence or substitutes the underlined part

1. I am so \_\_\_\_\_ that I cannot say anything, but keep silent.  
A. nerve                      B. nervous                      C. nervously                      D. nervousness
2. \_\_\_\_\_ speaking, I do not really like my present job.  
A. Honest                      B. Honesty                      C. Honestly                      D. Dishonest
3. Her job was so \_\_\_\_\_ that she decided to quit it.  
A. interesting                      B. satisfactory                      C. stressful                      D. wonderful
4. A letter of \_\_\_\_\_ is sometimes really necessary for you in a job interview.  
A. recommend                      B. recommended                      C. recommender                      D. recommendation
5. Some days of rest may help to \_\_\_\_\_ the pressure of work.  
A. reduce                      B. lower                      C. chop                      D. crease
6. Not all teenagers are well \_\_\_\_\_ for their future job when they are at high school.  
A. interested                      B. satisfied                      C. concerned                      D. prepared
7. Qualifications and \_\_\_\_\_ are two most important factors that help you get a good job.  
A. politeness                      B. experience                      C. attention                      D. impression
8. Before the interview, you have to send a letter of application and your **résumé** to the company.  
A. recommendation                      B. reference                      C. curriculum vitae                      D. photograph
9. I have just been called \_\_\_\_\_ a job interview. I am so nervous.

A. for                      B. in                      C. over                      D. with

10. Knowing your skills and strengths is \_\_\_\_\_ important part of the job search process.

A. a                      B. an                      C. the                      D. Ø

11. What do I have to bring \_\_\_\_\_ me to the interview.

A. with                      B. upon                      C. in                      D. along

12. Knowing your skills and strengths is \_\_\_\_\_ important part of the job search process.

A. a                      B. an                      C. the                      D. Ø

13. Many children are under such a high \_\_\_\_\_ of learning that they do not feel happy at school.

A. recommendation      B. interview              C. pressure              D.

concentration

14. She likes meeting people and travelling so she wants to apply for a \_\_\_\_\_ of a receptionist or tourist guide.

A. location              B. position              C. site                      D. word

15. She often reads newspapers and look through the Situations \_\_\_\_\_ columns every day, but up to now she has not found any job yet.

A. Article              B. Space              C. Vacant              D. Spot

16. To my \_\_\_\_\_, I was not offered the job.

A. happiness              B. dream              C. joy                      D.

disappointment

17. Many people will be out of \_\_\_\_\_ if the factory is closed.

A. work                      B. career                      C. profession              D. job

18. Doctors have to assume \_\_\_\_\_ for human life.

- A. responsible      B. responsibly      C. responsibility      D. responsible
- responsibles
19. \_\_\_\_\_ is increasing, which results from economic crisis.
- A. Employment      B. Unemployment      C. Employ      D. Unemployed
20. He was offered the job thanks to his \_\_\_\_\_ performance during his job interview.
- A. impress      B. impression      C. impressive      D. impressively
21. Good preparations \_\_\_\_\_ your job interview is a must.
- A. with      B. upon      C. in      D. for
22. When being interviewed, you should **concentrate on** what the interviewer is saying or asking you.
- A. be related to      B. be interested in  
C. pay all attention to      D. express interest to
23. If you are \_\_\_\_\_ for a particular job, someone asks you questions about yourself to find out if you suitable for it.
- A. paid      B. chosen      C. interviewed      D. recommended
24. You should show the interviewer that you are really keen \_\_\_\_\_ the job you have applied.
- A. in      B. for      C. on      D. over
25. It is \_\_\_\_\_ to fail a job interview, but try again.
- A. disappoint      B. disappointing      C. disappointedly      D. disappointment

26. To prepare for your job interview, you should **jot** down your qualifications and experience as well as some important information about yourself.
- A. draw                      B. place                      C. put                      D. write
27. His work involves helping students to find temporary \_\_\_\_\_ during their summer vacation.
- A. decision                      B. employment                      C. choice                      D. selection
28. You should ask the interviewer some questions about the job to show your \_\_\_\_\_ and keenness.
- A. anger                      B. thrill                      C. amazement                      D. interest
29. He was refused because he had no \_\_\_\_\_ experience related to \_\_\_\_\_ job he applied.
- A. a / the                      B. an / Ø                      C. the / a                      D. Ø / the
30. The interviewer gave his consent to John's \_\_\_\_\_ for work and promised to give him a job.
- A. keen                      B. keenly                      C. keener                      D. keenness