Key Expressions

Read the following to familiarize yourself with typical expressions indicating departments or positions.

❶ The **board of directors** will make the final decision.

❷ The **marketing division** is over there.

❸ Mr. Johnson is **my supervisor**.

❹ **Sales representatives** are going to attend it.

❺ **The vice president** will give a speech.

❻ There are three **candidates** for this position.

❼ Where is the **Personnel Department**?

❽ He will join the **Purchasing Department** next month.

❾ The new **editor** wanted us to have a meeting.

❿ Mr. Tilman, the **Marketing** director, is going to leave the company.

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Practice with Actual Questions

Listen and choose the best response to each of the questions. 03-10

1. Mark your answer on your answer sheet. (A) (B) (C)
2. Mark your answer on your answer sheet. (A) (B) (C)
3. Mark your answer on your answer sheet. (A) (B) (C)
4. Mark your answer on your answer sheet. (A) (B) (C)
5. Mark your answer on your answer sheet. (A) (B) (C)
6. Mark your answer on your answer sheet. (A) (B) (C)
7. Mark your answer on your answer sheet. (A) (B) (C)
8. Mark your answer on your answer sheet. (A) (B) (C)
9. Mark your answer on your answer sheet. (A) (B) (C)
10. Mark your answer on your answer sheet. (A) (B) (C)

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