

Prefixes

1 Write the prefixes beside the correct meaning.

de- dis- mis- over- pre- re- un- under-

- 1 remove, reverse, not ____
- 2 too much ____
- 3 before ____
- 4 reverse or remove ____
- 5 again ____
- 6 less than, beneath ____
- 7 reverse or change ____
- 8 incorrectly, badly ____

2 Complete the sentences with the correct prefix.

- 1 I can't believe it. The mobile phone company ____ charged me by £100. *dis- / over- / de-*
- 2 I don't think those figures are correct. Let's ____ calculate them. *under- / pre- / re-*
- 3 Your office is so ____ organised. I'm surprised you can find anything. *dis- / mis- / under-*
- 4 ____ paid tickets cost £15. If we pay on the night, they will cost £20. *Under- / Pre- / Re-*
- 5 A lot of new business ____ spend their money in the first year. *de- / un- / mis-*
- 6 We shouldn't ____ estimate the amount of market share we have. *under- / dis- / pre-*

1 dis-	over-	de-
2 under-	pre-	re-
3 dis-	mis-	under-
4 under-	pre-	re-
5 de-	un-	mis-
6 under-	dis-	pre-

3 Rewrite the sentences so that they have the same meaning. Look carefully at the underlined words and make any other changes necessary.

- 1 The flat decreased in value.

- 2 The business spent too much money last month.

- 3 Your finances aren't organised.

- 4 Are there any bills not paid?

- 5 Can you write your business plan again?

- 6 Everything is paid before, so we don't need any money tonight.

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4 Correct the underlined mistakes in the sentences.

- 1 Don't disestimate how much work there will be to set up a business.

- 2 You've uncalculated the number of people coming to the presentation.

- 3 That's a lot of money. Are you sure they haven't uncharged you?

- 4 You can underarrange an appointment with our business manager.

- 5 That's a great price especially with a 25 % overcount.



"You're right ... it does look like business is a little slow these days."

- E** Complete the sentences using a prefix from box A and a word from box B.

de- dis- mis- over- re- under- **A**

activate agree calculate pay
pronounced valued **B**

- 1 I think I _____ the interviewer's name. It was very embarrassing.
- 2 In my opinion, some big businesses _____ their employees. It's ridiculous.
- 3 A lot of employees are _____ by their employers.
- 4 My phone company is going to _____ my account. I forgot to pay my last bill.
- 5 Let's _____ the finances for the first year. They don't look right.
- 6 I _____ with your opinion about our market share. We've got more than that.



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...and finally there's a note from management suggesting we incorporate more humour into our work practices.

