EXERCISES FOR SUPPORTING DETAILS

For numbers 1 through 5, read the paragraph. Choose the sentence that best fills the blank in the paragraph.

1. It is important to dress right for an interview because that critical first impression is all you will be able to give. _____. While image is not everything, it is important.

A. Look for and buy clothes that are durable and dependable
B. Most interviews last less than 20 minutes
C. Be careful not to use slang expressions
D. One key is to wear clothes to the interview that reflect the job you want

2. Good communication skills also require good listening skills. _____. Paraphrasing what you believe you heard back to the speaker will give the speaker a chance to know that you are listening, and it will provide both of you with an immediate opportunity to clear up any misunderstanding.

A. Using obscene language is a sure way to make people angry.
B. Most mix-ups in communications are a result of inattentive listening.
C. You should be sure to speak loudly and clearly to be heard.
D. A generous smile communicates a warm personality.

3. Many "stomach viruses" are really not caused by a virus at all. The complaints of diarrhoea, cramps, and fever are frequently the result of the various aspects of improper food handling. _____.

A. Keeping mayonnaise out in the heat too long will have the same result.
B. The best way to avoid those problems is to be scrupulously clean, and store and cook foods properly.
C. It is very dangerous to cut up raw meat and then prepare vegetables on the same cutting board without thoroughly scrubbing the cutting board first.
D. Undercooked meats are notorious for causing severe gastrointestinal problems.

4. It can be difficult to know if you are suffering from the common cold, or the flu. Each can cause fatigue and weakness. Symptoms for each can include a stuffy nose, sneezing, sore throat, chest discomfort, and a cough. _____.

A. However, a cold sufferer rarely has a high fever, or headache, nor does a cold suffer experience extreme exhaustion from his malaise
B. However, both of them can make you feel miserable.
C. Antiviral medications may be prescribed by your doctor for the flu.
D. The flu's complications are more serious than those from a cold, and could even turn out to be life threatening.

LIVEWORKSHEETS

5. _____. Typing www.osha.gov on your Internet address bar will allow you discover the answer to questions you may have about safety for your work environment. Industry standards are outlined with links to specific standard information.

A. OSHA requires employers to furnish employees with a place of employment that is free from recognized hazards that are causing or are likely to cause death or serious physical harm to his employees.
B. There are different rules relating to the different aspects of welding in shipyards, industry, and construction.
C. The Federal Government leaves on-the-job safety up to the employer.
D. Federal rules only apply to major industry.

For questions 6 through 9, choose the answer that best develops the topic sentence.

6. Knowing how fires burn is the key to putting them out.

A. Dry Christmas trees are the most frequent cause of home fires during the Christmas season. One should keep them watered.
B. Grease fires are caused by grease getting too hot and splattering out of the pan. The pan then catches on fire.
C. Most fires are caused by man's carelessness. The best way to stop fires is to educate people to be more careful.
D. Fires require heat sufficient to cause combustion, fuel, and oxygen. If you take any one of those away the fire will die.

7. Being computer literate has become important in today's job market.

A. Now that everyone has an opportunity to go to school and get a high school diploma, society has come up with a new way to distinguish the social ranks.
B. Only the wealthy can afford to have computers, so they are the only ones who can learn how to use them. So, the rich stay rich, and the poor get poorer.
C. People without computer proficiency will end up with lower paying employment because computers have become the backbone of today's economy.
D. Computers are so complicated that they are hard to learn how to use. So you really have to be brilliant to use them.

8. Adopting a dog should be as carefully considered a decision as having a child.

A. Both need loving companionship, food, shelter, medical care, exercise and stability. Both are totally dependent on you.
B. Cats are easy to take care of and don't demand a lot of attention. On the other hand, dogs are more friendly and loyal.
C. Dogs are great companions for children and teach children a sense of responsibility. A dog will also protect your child from strangers.
D. Some dogs are better behaved and easier to get along with than some children are.

LIVEWORKSHEETS

9. Dandelions are an underrated flower.

A. Dandelions grow almost everywhere. Dedicated gardeners spend much time and energy to remove them.
B. Dandelions don't have as lovely a fragrance as a rose. They are not so fragile as violet is either.
C. They do not require a lot of dedicated care to bloom, and children can make them into happy bouquets for moms.
D. Dandelions were so named because the petals are shaped like the teeth of a lion.

LIVEWORKSHEETS