Name:_____ Date:_____

TOPIC: USING FORMULAE

A. Fill in the blanks by dragging the answer from the word bank provided

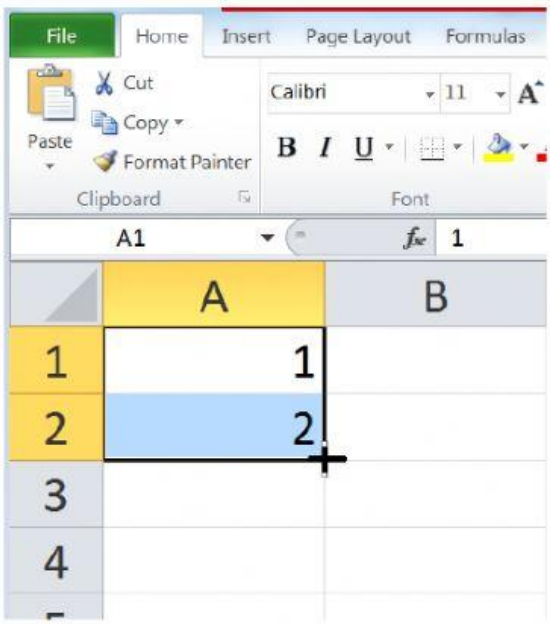
numbers	formulae	text	time	Bottom-right
tables	charts	instruction	selection	automatic formula

1. _____ are instructions that are typed into the cells

2. These _____ can change the _____

and _____ in cells to save _____ creating

_____ and _____



Example: Filling in number in sequence

STEP 1

Enter the first two numbers

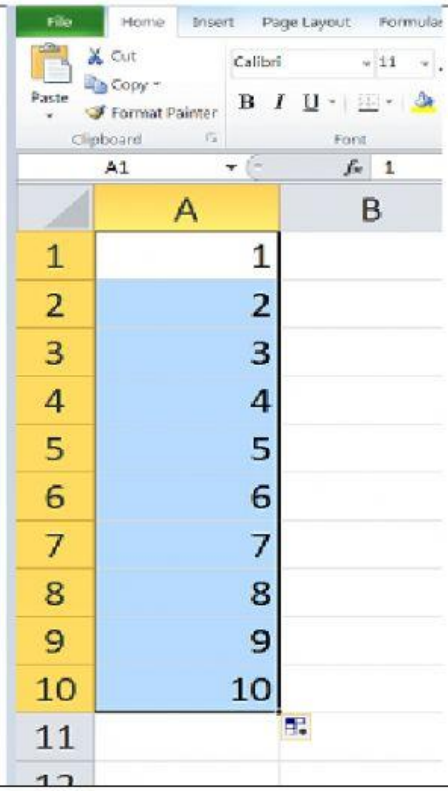
STEP 2

Select them and drag the

_____ corner of the

_____

LIVEWORKSHEETS

	Microsoft Excel uses _____ to fillin the rest of the data

LIVEWORKSHEETS