

Name: _____
Class: _____
Date: _____

Journal

1. In which book is a credit note from a supplier entered?
 - A. Purchase journal
 - B. Purchases returns journal
 - C. Sales journal
 - D. Sales returns journal

2. Y allows X trade discount of 25% and cash discount of 5% if invoices are paid within 30 days. X purchases goods with a list price of \$1200 from Y. Which amount will be entered in X's purchases journal?
 - A. \$840
 - B. \$855
 - C. \$900
 - D. \$1200

3. Which transaction is entered in the general journal?
 - A. Cash paid to supplier
 - B. Cash received from customer
 - C. Machinery bought on credit
 - D. Stock bought on credit

4. A business buys goods on credit. Which document is used to record this in the buyer's books?
 - A. Credit note
 - B. Purchases invoice
 - C. Goods sold on credit
 - D. Petty cash payments

5. Which item is recorded in the General Journal?
 - A. Cash sales
 - B. Fixed assets bought on credit
 - C. Goods sold on credit
 - D. Petty cash payments

6. Amina sells goods to Yasmin on credit. They are found to be damaged. Which document will Amina then send to Yasmin?
 - A. Copy invoice
 - B. Credit note
 - C. Debit note
 - D. Statement of account
7. Maurice sends faulty goods back to James. In which book of prime entry would James record this transaction?
 - A. General journal
 - B. Purchases returns journal
 - C. Sales journal
 - D. Sales returns journal
8. Which source document is used to make an entry in the purchases returns journal?
 - A. Credit note issued by the business
 - B. Credit note issued by the supplier
 - C. Invoice issued by the business
 - D. Invoice issued by the supplier
9. Which is entered in the purchases journal?
 - A. Invoices from suppliers
 - B. Invoices to customers
 - C. Payments from customers
 - D. Payments to suppliers
10. A company purchased goods costing \$4000 and was allowed a trade discount of 10%. A cash discount of 2½ % is given for payment within 30 days. Payment was made within the 30 day period. What was the amount paid?
 - A. \$3500
 - B. \$3510
 - C. \$3600
 - D. \$3900

11. How many of the following transactions should be recorded in the general journal?

Credit purchase of a fixed asset
Credit sale of goods
Goods taken by owner for personal use
Writing off a bad debt

- A. 1 transaction
- B. 2 transactions
- C. 3 transactions
- D. 4 transactions

12. What is the purpose of an invoice?
- A. To confirm that a payment has been received
 - B. To confirm that damaged goods have been returned
 - C. To show details of all transactions with a customer during the month
 - D. To show details of goods that have been supplied on credit
13. Daniel allows Joanne trade discount of 25 % and cash discount of 5 % if invoices are paid within 30 days. Joanne purchased goods with a list price of \$1200 from Daniel. Which amount would be entered in Joanne's purchases journal?
- A. \$840
 - B. \$855
 - C. \$900
 - D. \$1200
14. Logan records his sales invoices in a sales journal. What happens at the end of the month?
- A. Each customer's account is credited with the total of that customer's invoices for the month.
 - B. Each customer's account is debited with the total of that customer's invoices for the month.
 - C. The sales account is credited with the total of the sales invoices.
 - D. The sales account is debited with the total of the sales invoices.
15. On 1 May Bashir purchases goods on credit with a list price of \$200. He is given a trade discount of \$20. If payment is made within 28 days a cash discount of \$10 will be given. Which amount is credited to the supplier's account on 1 May?
- A. \$170
 - B. \$180
 - C. \$190
 - D. \$200