

WRITING: AN INFORMAL LETTER

A. Look at these questions and notes and then write a reply to the questions in your notebook.

to offer help

to express a preference

to suggest something

to give an explanation

to apologise and give an explanation

to express enthusiasm

1. Can you help us do some packing next week?

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2. Have you heard we've just bought a houseboat?

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3. I hear you are moving house. Is there anything I can help with?

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4. Would you rather come to visit on Saturday or Sunday?

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5. Is now a good time to move house?

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6. Have you any idea how I can get my sister to help tidy our room?

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Why not try arranging a time that suits both of you, so you can tidy up together?

Saturday is the best for me because my uncle and aunt are coming for lunch on Sunday.

I'm really sorry, but I'm going to be staying at my grandma's next week.

I don't think you should sell your house now as house prices have fallen recently.

You must be so excited! Imagine living on a houseboat!

Sorry, but I've hurt my back and I'm not allowed to lift anything.

It would be great if you could help me clean the new house before we move in.