

Choose the correct letter, **A**, **B** or **C**.

Information on company volunteering projects

- 11 How much time for volunteering does the company allow per employee?
- A two hours per week
 - B one day per month
 - C 8 hours per year
- 12 In feedback almost all employees said that volunteering improved their
- A chances of promotion.
 - B job satisfaction.
 - C relationships with colleagues.
- 13 Last year some staff helped unemployed people with their
- A literacy skills.
 - B job applications.
 - C communication skills.
- 14 This year the company will start a new volunteering project with a local
- A school.
 - B park.
 - C charity.
- 15 Where will the Digital Inclusion Day be held?
- A at the company's training facility
 - B at a college
 - C in a community centre
- 16 What should staff do if they want to take part in the Digital Inclusion Day?
- A fill in a form
 - B attend a training workshop
 - C get permission from their manager

Questions 17 and 18

Choose **TWO** letters, **A–E**.

What **TWO** things are mentioned about the participants on the last Digital Inclusion Day?

- A They were all over 70.
- B They never used their computer.
- C Their phones were mostly old-fashioned.
- D They only used their phones for making calls.
- E They initially showed little interest.

Questions 19 and 20

Choose **TWO** letters, **A–E**.

What **TWO** activities on the last Digital Inclusion Day did participants describe as useful?

- A learning to use tablets
- B communicating with family
- C shopping online
- D playing online games
- E sending emails

