Full Name :

Number :

Class :

Activity 1

Exercise Personal Letter Stuff

Read The Personal Letter below, then identifying it based on its Generic Structure!

12 December 2020

Dear my best friend, Willy

26 Staples Center
California
230306 Los Angeles

Hello Wil,

Thanks for sending me your letter. It was great to hear from you!

I'm happy to know that you've chosen for your future profession. I'm also interested in foreign languages and cultures area. And I hope to visit you in USA on the next summer.

As for me, I've already made up my mind to become a teacher of Foreign Languages. I like to work with children by teaching them. It makes me feel elated.

I've already been to Malaysia and Thailand, but I recommend you to visit my Country, Indonesia firstly before you are heading to The USA. I swore to take you to many interesting places here. If you travelled here one day, I'd be your guide.

Give my warm greeting to your parents. I'm looking forward to meeting you soon.

Best Wishes,

Damian

P. S : One Day, if we meet, I'll make sure to wave you first!

LIVEWORKSHEETS

Options :

- Date	**- Closure**	**- Signature**	**- Greeting**	**- Body**
- Closing	**- Introduction**	**- Address**	**- Postscript**	**- Salutation**

Activity 2

Choose A, B, C, D, or E for the correct answer!

The text is for question 1 to 2

20th July 2020

Dear Anita

How are you? Long time no see. I plan to visit you next holiday. I have prepared many things such as souvenirs from my vacation in Japan last month. Now I'm still busy with my school activities.

I hope I can meet you. I want to hang out with you and your sisters.

I 'm looking forward to meeting you soon.

Best wishes

Lusia

1. What is the possible relation between the sender and recipient?

A. Sister

B. Neighbor

C. Brother

D. Schoolmate

E. Nephew

LIVEWORKSHEETS

2. Which of the following statements is true based on the letter?

A. Lusia and Anita have not met before.

B. Lusia wants to go to Japan.

C. Lusia wants to visit anita next holiday

D. Anita has a souvenir to Lusia

E. Anita is busy with her school activities.

The text is for question 3 to 6

Surabaya, 1st February 2014

Dear Igor

How are you? Hope everything is okay with you. I'm all right here.

We are going to have the national examination, aren't we? Are you well prepared for it?

Well, to be honest, I just have some difficulties in preparing for it, especially in science.

There are extra lessons in my school and I take them all. But, I feel that they don't help.

I'm still confused in solving mathematic problems. I'm just worried that I fail the national examination. Do you have any suggestion for me? I really appreciate your help.

I am looking forward to hearing from you.

Your buddy

Fahmi

3. What does the letter tell us about?

A. Asking for a friend to teach mathematic

B. Giving a solution to a friend

C. Preparing for the national examination

D. Having extra lesson at school

E. Asking for a friend's suggestion to solve a problem

LIVEWORKSHEETS

4 . Why is Fahmi worried that he may fail in the national examination?

A. There are extra lessons at Fahmi's school

B. He appreciated Igor's help

C. He will have the national examination soon

D. His friends are all well prepared

E. He is confused in solving mathematic problem and science

5. "I'm still confused in solving mathematic problems." The word "confused" means ……

A. Unable to think clearly

B. unable to perform well

C. unable to behave politely

D. Unable to speak fluently

E.. unable to read quickly

6. "I'm just worried that I fail the national examination. The antonym of word "fail" is ……

A. escape

B. predict

C. success

D. reach

E. underestimate

LIVEWORKSHEETS

The text is for question 7 to 8

Jln. Merak 234
Bali
22th January 2020

Dear Jonny,

Hello! How are you? I received your letter today. I am very excited to hear that you are coming to stay with me for the holidays. I am sure we will have a lot of fun together.

My parents have agreed to let you stay with me. They offered to pick you up at the airport. All you have to do is to tell us when you are coming.

I will now tell you about some of the things you will experience here in Indonesia. You do not have to worry about the local spicy food. We have a lot of fast food restaurants here like the ones you have in England.

You can also shop for souvenirs to bring home. Sarinah or Blok M are our famous shopping areas. They have many shops selling all kinds of things. I am sure you will love them.

I am also planning to take you to a few tourist spots like miniature of Indonesia, National monument, or Safari Garden. We can also go to the Ancol beach where you can swim, play on the beach, and have picnics.

My family and I are looking forward to your coming. I hope to hear from you soon. Good bye.

With love.
Nadim

7. What is the letter about?

A. Planning to stay and do some activities in Indonesia during holiday

B. Buying in the fast food restaurant and shopping at Sarinah.

C. Going to buy souvenirs and going to tourist spots.

D. Planning to stay in Indonesia for the holidays.

E. Picking up at the airport when he comes.

8. What will probably Jonny buy for his lunch while he is in Indonesia?

A. Mixed vegetables with peanut chilly sauce.

B. Spicy food with chilly sauce.

C. Soup with hot black pepper.

D. Satay with hot pepper.

E. Non spicy food.

LIVEWORKSHEETS

The text is for question 9 to 10

Jl. Plamboyan No. 89 Pemalang
2nd February 2009

Dear Intan

Intan, sorry I haven't written to you for so long. We moved into a new apartment last month and we've been really busy getting settled.

It's a nice apartment. It is bigger than our old one. It's big so there are a lot of rooms to work in. It has a big living room, two bedrooms and two bathrooms. Another thing I like is the kitchen.

The apartment is on a quiet street in a good neighborhood. There's also a shopping centre just down the street with a supermarket, some quite good restaurants and some stores.

We really enjoy living here. Do come over and have a look next time you are in the town. I'll wait.

Love
Shinta

9. What is the letter about?

A. Shinta's room.

B. Intan and Shinta's apartment

C. Shinta's business

D. shopping centre near Shinta's apartment

E. Shinta's new apartment

10 Why hasn't Shinta written a letter to Intan for so long?

A. Because she was busy getting settled

B. Because she enjoyed living in an apartment

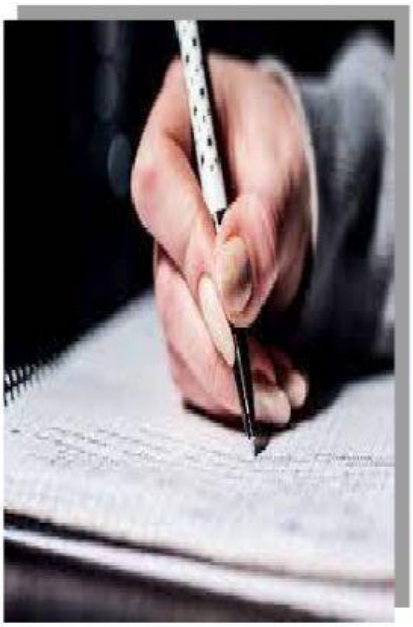
C. Because she was reluctant

D. Because she had to move into an apartment

E. Because she lived in an apartment

LIVEWORKSHEETS

Activity 3



Write a personal letter to your best friend or your family about your experience by choosing from one topic, below!

a). Pen Pal d). Condolence g). Celebration

b). Fan Mail e). Congratulation h). Holiday

c). Farewell f). Thank You

Then send it the result of yours in the form of PDF File through my email at :

putra.ardiwibawa@gmail.com

LIVEWORKSHEETS