

## Section: Communication

Name: \_\_\_\_\_

### Topic: Listening Skills

#### Objective:

- I can identify a good posture, gesture or facial expression.
- I can differentiate between the dos and don'ts of good listening skills.

Our *posture* can tell someone if we are interested in what they are saying or if we aren't really listening.

*Gestures* are how we move our body to communicate to another.

*Facial expressions* are when we use our face and eyes to communicate.

Match the pictures below:

1



I am  
interested in  
what you are  
saying

2



I want to  
listen but I'm  
too busy right  
now to listen

3



That's great

4



I don't want  
to listen

5



I don't  
understand

Sort the below sentences/actions into 'dos' and 'don'ts' of good listening skills

DO ✓

DON'T ✗

1. Face the speaker and make eye contact
2. Interrupt the speaker when they are speaking
3. Turn your body away from the speaker
4. Use open and welcoming body language
5. Use your phone or do something else while they are speaking
6. Ask appropriate questions
7. Paraphrase to respond
8. Cross your arms away when one is speaking

Extension: What more can you do to improve your listening skills?

Answer: