

Checklists

How do you feel about your work today?

I worked hard and finished my writing

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I used capital letters correctly

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I need help with:

Knowing what to write about

Next time I will:

Put my fullstops in the right place



Author's name: _____ Date: _____
My name: _____

Procedural Writing Rubric



	3	2	1	THEIR SCORE
Title and date	Title and date	Title OR date	Neither	
One step on each line	Each step was on a new line	Some steps were on a new line	Steps were not split into separate lines	
Capital letters at the start of each step	Every time	1-2 omissions	3+ omissions	
Numbering	All steps	Some steps	None	
Correct order	All steps were in the correct order.	Some steps were in the correct order.	The steps were not in the correct order.	
Comprehension	I fully understand the instructions.	I understand some of the instructions.	I don't understand the instructions.	
Handwriting	Very neat	OK, could be better	Not very neat	
TOTAL:				/21