



مدرسة أيليت الانجليزية The Elite English School

1. The cell having bold boundary is the _____ cell.
(a) Last (b) Next
(c) First (d) Active
2. Calc worksheets are given _____ extension.
(a) .odf (b) [= sign]
(c) .ods (d) .odw
3. A _____ contains multiple _____ in it.
(a) workbook, worksheet (b) worksheet, workbook
(c) document, worksheet (d) document, workbook
4. A group of contiguous cells is called a _____ of cells.
(a) group (b) range
(c) herd (d) bunch
5. A cell address's correct form is _____ , _____ .
(a) row number, column letter (b) column letter, row number
(c) Column number, row number (d) None of these
6. The navigator dialog can be opened by pressing _____ key.
(a) F2 (b) F3
(c) F4 (d) F5
7. The command to freeze some rows/columns is found on _____ menu.
(a) View (b) Tools
(c) Data (d) Window