

### Activity A

Match words/phrases 1–10 with comments a–j.

- 1 apply for a job
- 2 practical skills
- 3 job interview
- 4 business contacts
- 5 CV
- 6 knowledge
- 7 employer
- 8 career
- 9 grades
- 10 team

**a**  
They asked me lots of difficult questions.

**b**  
He knows a lot of people in banking.

**e**  
I wrote to more than 20 companies.

**c**  
I've learnt so much on this course.

**d**  
That woman owns the company where I work.

**f**  
These are more important than qualifications in my job.

**h**  
Mark's been an engineer all his working life.

**g**  
I got good marks in my exams.

**i**  
I work quite closely with four other people.

**j**  
You must include your qualifications, work experience, education and interests.