

Vocabulary

Wordlist on page 210 of the Coursebook.

A Body idioms

- 1 Complete the body idioms with words from the box. You may need to use a word more than once.

brains	eye	face	head	knees	nose	feet	foot
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- Angela **put** her supervisor's _____ **out of joint** last week; instead of consulting him, she **went over his** _____ and spoke directly to the manager. Her supervisor was furious.
 - Tim **got off on the wrong** _____ with his new boss by daring to contradict her on his first day in the company. He doesn't **see** _____ **to** _____ **with** his line manager either; they disagree on almost everything.
 - 'Can I **pick your** _____? You know a lot about banks. Which ones are offering the best deals on loans at the moment?'
'I'm not sure. I can't tell you **off the top of my** _____. I'll have to check.'
 - Lynda only started up the company two months ago, so she's still **finding her** _____. But she's **got a good** _____ **for business** and I'm sure she'll do well.
 - It's pretty obvious you like the new boss. It's **written all over your** _____. Hannah. He only has to say 'hello' to you and you **go weak at the** _____.
- 2 Match the idioms in exercise 1 with the meanings a-j.
- from memory and without checking
 - start a relationship badly
 - annoy someone
 - be good at things relating to business
 - be affected by a strong emotion
 - disagree with someone
 - be obvious from one's expression
 - go to a person with more authority in order to get what you want
 - become familiar with and confident in a new situation
 - ask someone who knows a lot about a subject for information or an opinion

B Time

Complete the sentences with one of the words from the box.

at	aside	for	of	in	to	out	on	off	up
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- Sorry, I can't stop to chat - I'm a little **pressed** _____ **time**.
- We had hoped to discuss the matter in the meeting but we **ran** _____ **of time**.
- I always try to **set** _____ **some time** each day to read the newspaper.
- We have a huge garden, which **takes** _____ **most of my free time**.
- Not many people have heard of her, but it's **only a matter** _____ **time before** she becomes famous.
- I did as much as I could _____ **the time available**.
- We didn't arrange to meet _____ **any specific time**, but he should be here by now.
- He is retiring from his post in order to **devote more time** _____ his family.
- She gets straight to the point; she doesn't like to **waste time** _____ small talk.
- All pregnant women have the right to **take time** _____ **work** for antenatal care.

Self help

Add the expressions in **bold** in B to your vocabulary notebook.