

## A cover letter email

A. Read the email. Use the phrases in purple to complete it.

continue studying	responsible	would be very grateful
look forward to	am attaching	to apply for
enjoy writing	currently in	Yours faithfully

New message

To Green Valley's School Admissions Department

Subject Scholarship application

Dear Sir/Madam

I am writing \_\_\_\_\_ the Fulbright Scholarship exchange program.

I am 16 years old and \_\_\_\_\_ 5th semester at Escuela Preparatoria Numero Uno from Universidad Autónoma del Estado de Hidalgo. If I get good grades in my TOEFL IBT exam, I will \_\_\_\_\_ English next year. In the future, I would like to study Biology at university.

My favorite school subjects are Microbiology and Environmental care and I \_\_\_\_\_ computer code. I am hard working and \_\_\_\_\_, and I am sure that I would learn a lot from the exchange program at your school.

I \_\_\_\_\_ if you could send me more information about your exchange program. I \_\_\_\_\_ my student's CV and a reference from my Microbiology teacher. I am available to attend a video call interview.

I \_\_\_\_\_ hearing from you.

\_\_\_\_\_  
Valeria Fernandez Juarez

Send



**B. Read again and complete each statement with ONE word.**

1. Valeria writing to Green Valley School to apply for a \_\_\_\_\_.
2. In the future Valeria wants to study \_\_\_\_\_ at University.
3. Valeria is skilled at \_\_\_\_\_ computer code.
4. Her personal qualities are being \_\_\_\_\_ working and responsible.
5. She is attaching her \_\_\_\_\_ CV to her mail.

**C. Order the words to make sentences**

1. look / I / hearing / to / you. / forward / from

\_\_\_\_\_

2. Fulbright / I / writing / for / exchange / apply / to / program. / am / Scholarship / the

\_\_\_\_\_

3. more information. / I / very grateful / if / would be / you could / send me

\_\_\_\_\_

4. I / my / am / CV. / student's / attaching

\_\_\_\_\_

5. I / to / am / interview. / available / video call / attend / a

\_\_\_\_\_