Working in the IT industry

Meeting People



1. **Complete these dialogues with the words in the box**

all	is	meet	name's	Nice	this	too	you	Welcome	What's

1 Natasha: Hi, my _____ Natasha.
Khalid: Pleased to _____ you. I'm Khalid Ali.
Natasha: Pleased to meet you, _____.

2 Philip: Good morning. _____ your name?
Ahmed: I'm Ahmed. And _____ are?
Philip: My name's Philip. _____ to meet you.

3 Tim: Hi everybody, _____ is Ingrid.
All: Hi!
Tim: Ingrid, this _____ Ahmed, Linda, Mohammed and Mansoor.
Linda: Nice meeting you _____.
Linda: Likewise.
Tim: _____ to the team and good luck.

2. **Listen to this dialogue and choose the correct answers.**

Kathryn: Karim, what do you do?

Karim: I'm a ***website developer/network administrator***. Who do you work for?

Kathryn: I work for CISCO. I'm a ***system analyst/ website analyst*** there. Where are you from?

Karim: I'm from Kuwait. I work for Microsoft there. And where are you from, Kathryn?

Kathryn: I'm from the ***UK/US***, but now I ive in Qatar. Do you know where Glenda's from?

Karim: She's from the US.

Kathryn: And what's her job?

Karim: She works for ***IBM/Dell***. Her job is to set up new systems.

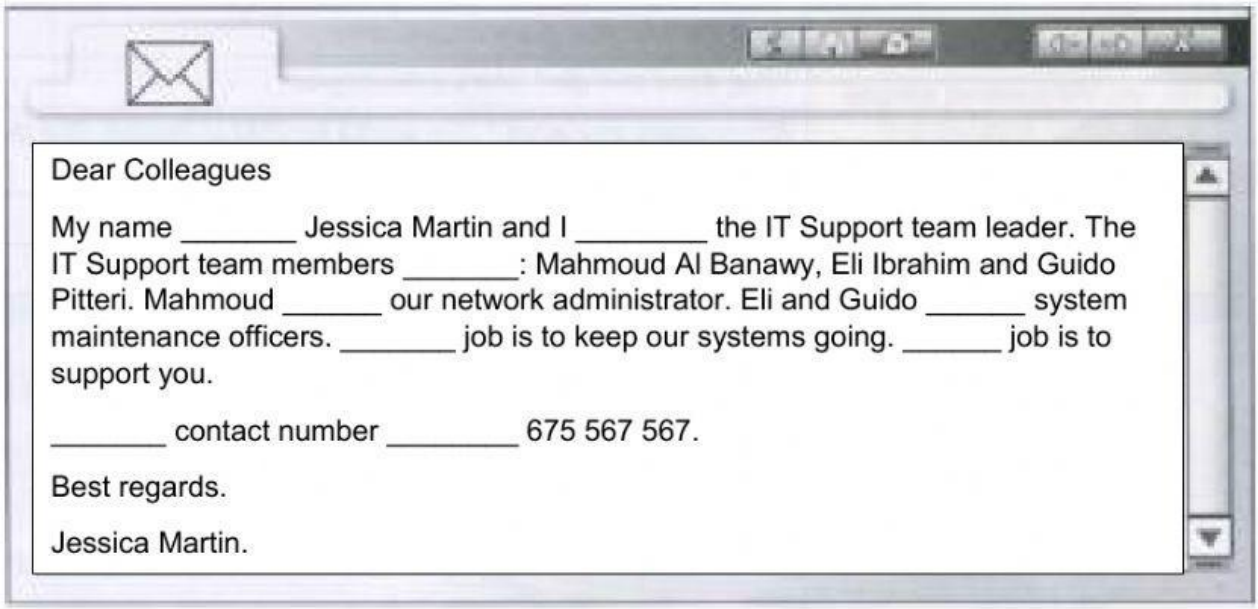
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Language

Present tense of **be**

We use **be** to say who somebody is or what something is.	I'**m** Sam.	I **am** Sam.
	You'**re**/We'**re**/They'**re** from the UK.	You/We/They **are** from the UK.
	He'**s**/She'**s** a website developer	He/She **is** a website developer.
	It'**s** in the US.	It **is** in the US.
We use **be** to ask personal questions	Where **are** you from?	
	What'**s** his name/job?	What **is** his name/job?

3. **Complete this email with *am, is, are, their, our* or *my*.**



Dear Colleagues

My name _____ Jessica Martin and I _____ the IT Support team leader. The IT Support team members _____: Mahmoud Al Banawy, Eli Ibrahim and Guido Pitteri. Mahmoud _____ our network administrator. Eli and Guido _____ system maintenance officers. _____ job is to keep our systems going. _____ job is to support you.

_____ contact number _____ 675 567 567.

Best regards.

Jessica Martin.

4. **Write a reply to the email. Introduce yourself.**

5. **Do you know what you'd like to do next year? List the IT jobs you know.**

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6. **Read this team introduction. Complete the descriptions 1-4 with the IT jobs in the box.**

Hi! I'm Sylvia. I create usernames and passwords and I set firewalls.

This is Isabelle. Her job is to plan and design the network. And this is Andrew. His job is to make sure all of the computers work properly. Finally, Mark and Latika. Their area is data processing. We all work for the university. Our offices are in building 8.



database analyst	IT support officer	network administrator	network architect

1. Sylvia is a _____
2. Isabelle is a _____
3. Andrew is an _____
4. Mark and Latika are _____

7. **What is your dream job? Write a job description for the job of your choice.**

Job:

Company to work for:

Responsabilities:



LIVEWORKSHEETS