

## 1 VERB PHRASES

a Complete the sentences with a verb or verb phrase from the list.

applied for /ə'plaid fɔː/ do /duː/ do overtime /duː 'əʊvətaɪm/ got promoted /ɡɒt prə'məʊtɪd/ resign /rɪ'zaɪn/ retire /rɪ'taɪə/  
run /rʌn/ set up /set ʌp/ was made redundant /wəz meɪd rɪ'dʌndənt/ was sacked /wəz sækt/ work shifts /wɜːk ʃɪfts/

- 1 Dan has to do overtime. He has to work extra hours.
- 2 Matt \_\_\_\_\_ last week. He was given a more important job.
- 3 Most nurses have to \_\_\_\_\_. Sometimes they work during the day and sometimes at night.
- 4 A man in our department \_\_\_\_\_ yesterday. (or be fired) The boss told him to leave.
- 5 Colin \_\_\_\_\_. He lost his job because the company didn't need him any more.
- 6 The director of the company is going to \_\_\_\_\_. (AmE quit) He has decided to leave his job.
- 7 Lilian is going to \_\_\_\_\_ next month. She's 65 and she's going to stop working.
- 8 Angela has \_\_\_\_\_ a business selling clothes online. She had the idea and has started doing it.
- 9 Everyone in the office has to \_\_\_\_\_ a training course. They need to learn how to use the new software.
- 10 Mandy \_\_\_\_\_ a job online. She replied to an advert and sent in her CV.
- 11 My parents \_\_\_\_\_ a language school in Brighton. They employ six teachers, who teach English to foreign students.

b 8.2 Listen and check. Cover the first sentence and look at the second. Can you remember the verb?

**ACTIVATION** Do you know anybody who has applied for a job / got promoted / been made redundant / resigned / been sacked (fired) / retired recently?

## 2 SAYING WHAT YOU DO

a Match the adjectives and definitions.

freelance /'friːlɑːns/ part-time /pɑːt taɪm/  
self-employed /self ɪm'plɔɪd/ temporary /'tempərəri/  
unemployed /ʌnɪm'plɔɪd/

### talking about people

- 1 I'm \_\_\_\_\_. without a job
- 2 He's \_\_\_\_\_. working for himself
- 3 He's a \_\_\_\_\_. working for different companies

### talking about a job or work

- 4 It's a \_\_\_\_\_ job. (opp permanent) only a short contract, e.g. for six months
- 5 It's a \_\_\_\_\_ job. (opp full-time) only a few hours a day

b Complete the sentences with *at*, *for*, *in*, or *of*.

- 1 I **work** for (in) a multinational company.
- 2 I'm \_\_\_\_\_ **charge** \_\_\_\_\_ the Marketing Department.
- 3 I'm **responsible** \_\_\_\_\_ customer loans.
- 4 I'm \_\_\_\_\_ school (university).
- 5 I'm \_\_\_\_\_ my third year at university.

c 8.3 Listen and check a and b.

## 3 WORD-BUILDING

a Make nouns from the verbs by adding *-ment*, *-ion*, or *-ation*. Make any other necessary changes.

	Noun		Noun
1 <u>promote</u>	<u>promotion</u>	4 <u>employ</u>	
2 <u>apply</u>		5 <u>qualify</u>	
3 <u>retire</u>		6 <u>resign</u>	

b Make nouns for the people who do the jobs by adding *-er*, *-or*, *-ian*, or *-ist*. Make any other necessary changes.

	Noun		Noun
1 <u>science</u>		4 <u>pharmacy</u>	
2 <u>law</u>		5 <u>farm</u>	
3 <u>music</u>		6 <u>translate</u>	

c 8.4 Listen and check a and b. Underline the stressed syllable in the new words.

**ACTIVATION** Cover the **Noun** columns and look at 1–6 in a and b. Remember the nouns. Then think of two more jobs ending in *-er*, *-or*, *-ian*, or *-ist*. ➔ p.76