

Work

VOCABULARY BANK

1 VERB PHRASES

a Complete the sentences with a verb or verb phrase from the list.

applied for /ə'plaid fɔ:/ do /du:/ do overtime /du: 'əʊvətaim/ got promoted /got prə'moʊtɪd/ resign /rɪ'zain/ retire /rɪ'taɪə/ run /rʌn/ set up /set ʌp/ was made redundant /wəz meɪd rɪ'dandənt/ was sacked /wəz sækɪd/ work shifts /wɜ:k ʃɪfts/

1 Dan has to do overtime.
2 Matt _____ last week.
3 Most nurses have to _____.
4 A man in our department _____ yesterday. (or be fired)
5 Colin _____.
6 The director of the company is going to _____. (AmE quit)
7 Lilian is going to _____ next month.
8 Angela has _____ a business selling clothes online.
9 Everyone in the office has to _____ a training course.
10 Mandy _____ a job online.
11 My parents _____ a language school in Brighton.

He has to work extra hours.
He was given a more important job.
Sometimes they work during the day and sometimes at night.
The boss told him to leave.
He lost his job because the company didn't need him any more.
He has decided to leave his job.
She's 65 and she's going to stop working.
She had the idea and has started doing it.
They need to learn how to use the new software.
She replied to an advert and sent in her CV.
They employ six teachers, who teach English to foreign students.

b 8.2 Listen and check. Cover the first sentence and look at the second. Can you remember the verb?

ACTIVATION Do you know anybody who has applied for a job / got promoted / been made redundant / resigned / been sacked (fired) / retired recently?

2 SAYING WHAT YOU DO

a Match the adjectives and definitions.

freelance /'fri:ləns/ part-time /pɑ:t taim/
self-employed /self ɪm'plɔɪd/ temporary /'temprəri/
unemployed /ʌnɪm'plɔɪd/

talking about people

1 I'm _____. without a job
2 He's _____. working for himself
3 He's a _____ designer. working for different companies

talking about a job or work

4 It's a _____ job. (opp permanent) only a short contract, e.g. for six months
5 It's a _____ job. (opp full-time) only a few hours a day

b Complete the sentences with *at*, *for*, *in*, or *of*.

1 I work for (in) a multinational company.
2 I'm _____ charge _____ the Marketing Department.
3 I'm **responsible** _____ customer loans.
4 I'm _____ school (university).
5 I'm _____ my third year at university.

c 8.3 Listen and check a and b.

3 WORD-BUILDING

a Make nouns from the verbs by adding *-ment*, *-ion*, or *-ation*. Make any other necessary changes.

	Noun		Noun
1 promote	promotion	4 employ	
2 apply		5 qualify	
3 retire		6 resign	

b Make nouns for the people who do the jobs by adding *-er*, *-or*, *-ian*, or *-ist*. Make any other necessary changes.

	Noun		Noun
1 science		4 pharmacy	
2 law		5 farm	
3 music		6 translate	

c 8.4 Listen and check a and b. Underline the stressed syllable in the new words.

ACTIVATION Cover the **Noun** columns and look at 1–6 in a and b. Remember the nouns. Then think of two more jobs ending in *-er*, *-or*, *-ian*, or *-ist*. ← p.76